

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HEADQUARTERS: DELHI FIRE SERVICE, NEW DELHI-110001**

NO F.6/DFS/MS/2025/SZ/ 658  
To

Dated 19/08/2025

The Principal,  
St. Maria Convent School,  
Mehrauli, New Delhi 110030.

**Sub:** - Regarding issuance of Fire Safety Certificate in r/o St. Maria Convent School,  
Mehrauli, New Delhi 110030.

Sir,

This has reference with letter, received through outdoor diary no 3998 dated 22/07/2025 on the subject cited above. In this connection, this is to inform you that the above school premise has already been visited by the officer conversed of this department on 06/05/2025. During the course of visit certain shortcoming / observation were noticed and the same has been issued and communicated to you under this department letter of even no 376 dated 13.05.2025 (Copy enclosed overleaf for ready ref.)

Further your request for the issuance of FSC can only be considered on or after the compliance of above said shortcomings in toto.

This is for your information and action at your end.

Yours faithfully

18/8/25

(VIRENDRA SINGH)  
CHIEF FIRE OFFICER  
DELHI FIRE SERVICE

18/8/25

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अमृत महोत्सव  
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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HEADQUARTERS: DELHI FIRE SERVICE: CONNAUGHT PLACE**  
**NEW DELHI- 110001**

No. F.6/DFS/MS/School/2025/SZ/ 376  
To

Dated: 13/05/2025

The Principal,  
St. Maria Convent School,  
Main Market, Mehrauli New Delhi 110030

Sub: Regarding issuance of FSC in r/o St. Maria Convent School, located at Main Market, Mehrauli New Delhi 110030.

Sir,

This has reference to your letter received through Outdoor diary No 14520 Dated 17/03/2025 on the subject cited above. In this connection, this is to inform you that the above mentioned premise was visited by the officer concerned of this department on 06.05.2025 in the presence of Ms. Shefali Sharma to verify the fire safety measures installed in the building. Accordingly fire safety arrangement were tested / checked and found following observation.

1. The premise is not accessible to Fire tender/fire engine.
2. There are two staircase having width of 1.10 mtr & 0.90 mtr against the required width of 1.50 mtr each.
3. Exit signage not provided in the building.

The same observations has already been issued and communicated earlier by this department vide letter of even no 179 dated 18/04/2024.

In view of above Shortcomings, the application for issuance Fire Safety Certificate is rejected. The occupancy of the building/premises in absence of requisite fire safety arrangements shall be at the risk and liability of the owner/occupier.

Yours faithfully,

  
(ATUL GARG)  
DIRECTOR  
DELHI FIRE SERVICE

Copy to:-

1. The Director of Education, Govt. of NCT of Delhi, Old Secretariat, New Delhi 110054