

Department of Social Welfare
Govt. of NCT of Delhi
7th Floor, MSO Building, ITO
I.P. Estate, New Delhi-110002
(Administrative Branch)

FADMN-I/DSW/2014/MISC./PF-I/5739-5799

Dated:

09/10/25

To,

The All DDs/DSWOs/Supdts./DDO/HOO of Homes/Institutions/Branches,
DSW, New Delhi

Sub: Regarding Collection of Training Data in respect of IAS, DANICS, DSS. Steno cadre & Ex-cadre officers/officials of GNCTD and autonomous Bodies (Reminder-I).

Ref: FADMN-I/DSW/2014/MISC./PF-I/5520-5580 dated 01.10.2025 (copy enclosed).

Sir/Madam,

With reference to this office letter of even no. 5520-5580 dated 01.10.2025 on the subject cited above vide which "it is requested to provide the information regarding Collection of Training Data in respect of IAS, DANICS, DSS. Steno cadre & Ex-cadre officers/officials of GNCTD and autonomous Bodies in the prescribed format. As regard, the information only received from the Homes/Institutions i.e. (1) District North (Gulabi Bagh) (2) Half Way Home/Long Stay Home (Female Wing), Rohini (3) HCGVI- Grls, Timarpur and the information is still awaited from the remaining Homes/Institutions/ Branches.

Hence, it is once again requested to provide the information in prescribed format to onward submission to Dy. Secretary (Services), Services Department (Monitoring Cell) immediately.

P2
09/10/25
Section Officer (Admin)

Encl: As above.

FADMN-I/DSW/2014/MISC./PF-I/5739-5799

Dated:

09/10/25

Copy to: -

1. PPS to Secretary (SW), Department of Social Welfare, 7th Floor, MSO Building, ITO, New Delhi-110002.
2. PA to Director (SW), Department of Social Welfare, 7th Floor, MSO Building, ITO, New Delhi-110002.
3. PPS to Deputy Director (Admn), Department of Social Welfare, GNCTD, 7th Floor, MSO Building, ITO, New Delhi-110002.
4. All DDs/DSWOs/Supdts./DDO/HOO of Homes/Institutions/Branches, DSW.
- ✓ 5. Sr. System Analyst, DSW for uploading the circular on the departmental website.
6. Guard File.

P2
09/10/25
Section Officer (Admin)

685/CC
09/10/2025

168/C

**GOVT. OF NCT OF DELHI
SERVICES DEPARTMENT (MONITORING CELL)
5th LEVEL, "A" WING, DELHI SECRETARIAT
I.P.ESTATES, NEW DELHI-110002**

F.No. Misc./MTC/SERVICES/2024/**Dated:**

To,

All the Head of Departments,
Govt. of NCT of Delhi/Corporations/
Autonomous Bodies, Local Bodies etc.

Sub: Collection of Training Data in respect of IAS, DANICS, DSS, Steno cadre & Ex-cadre officers/officials of GNCTD and autonomous Bodies regarding

Madam/Sir,

Please find enclosed herewith the letter No.F7(2)/6/2024/UTCS/TS-III/DANICS-62/5940 dated 04.09.2025 received from the Directorate of Training (UTCS), GNCTD on the subject cited above vide which UTCS has requested for data relating to number of officers/ officials (i.e. IAS, DANICS, DSS, Steno cadres & Ex-cadre) of GNCTD, Autonomous Bodies, Local Bodies and Corporations, who have not yet attended/nominated for any training during the last 5 years, in order to strengthen the training framework and design appropriate programmes.

In this context, I am directed to request you to kindly furnish the requisite information in prescribed format as detailed below to monitoringcellservices@gmail.com latest by **06.10.2025**, so that a consolidated report may be forwarded to UTCS.

S.No.	Name. of Officer/Official	Designation	Group A/B/C	Specify cadre to which the officers/officials belongs

This may please be accorded Priority.

Yours Faithfully,

Encl: As Above



Digitally signed by
Jitendra Kumar Arora
Date: 29-09-2025
(Jitendra Kumar Arora)
Deputy Secretary, Services

Copy to :-

1. Deputy Secretary I, II & III with the request to provide requisite

2795/5A1
01/10/25
Janki pl. compile
01/10/25

80/17

8787/0007
29/9/252795/5A1
01/10/25

Department of Social Welfare
Govt. of NCT of Delhi
7th Floor, MSO Building, ITO
LP.Estate, New Delhi-110002
(Administrative Branch)

MOST URGENT
OUT TODAY

- 166/C -

FADMN-I/DSW/2014/MISC./PF-I

5520 - 5580

Dated:

11/10/25

To,

The All DDs/DSWOs/Supdts./DDO/HOO of Homes/Institutions/Branches,
DSW, New Delhi

Sub: Regarding Collection of Training Data in respect of IAS, DANICS, DSS. Steno cadre & Ex-cadre officers/officials of GNCTD and autonomous Bodies.

Sir/Madam,

Please find enclosed herewith a letter no. F.No.Misc./MTC/Services/2024 dated 29.09.2025 received from Dy. Secretary (Services), Services Department (Monitoring Cell) regarding Collection of Training Data in respect of IAS, DANICS, DSS. Steno cadre & Ex-cadre officers/officials of GNCTD and autonomous Bodies in the prescribed format.

In this regard, please provide the information in prescribed format, which is required to onward submission to Dy. Secretary (Services), Services Department (Monitoring Cell) till 03.10.2025 positively.

This issues with the approval of Competent Authority.



Section Officer(Admin)

Encl: As above.

FADMN-I/DSW/2014/MISC./PF-I

5520 - 5580

Dated:

11/10/25

Copy to: -

1. PPS to Secretary (SW), Department of Social Welfare, 7th Floor, MSO Building, ITO, New Delhi-110002.
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5. Sr. System Analyst, DSW for uploading the circular on the departmental web site.
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Section Officer (Admin)

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