

**GOVT. OF N.C.T. OF DELHI**  
**DEPARTMENT OF SOCIAL WELFARE**  
**(ADMINISTRATION BRANCH)**  
**7<sup>th</sup> FLOOR, MSO Building,**  
**I.P.Estate, New Delhi-110002**

**F.10(596)/2024/Admn./DSW/Estt.**


**Dated**

**ORDER**

The Competent Authority is pleased to order transfer/posting in r/o following official(s) with immediate effect.

S.No.	Name of the official and Designation	Present Place of Posting	New Place of Posting
1	Mrs. Raj Rani, PS	Prohibition	Personal branch of Dy. Director(Admn.)
2	Ms. Aruna Rachel Layll, PA	RTI Branch	Personal Branch of Head of Office in addition to her own duties.

The above mentioned officials are hereby directed to join their new place of posting without waiting for any formal relieving order from their present place of posting.

  
**Section Officer (Admn.)**

**F.10(596)/2024/Admn./DSW/Estt.**

**Dated**

Copy to :-

1. P.S to Secretary (SW), 7<sup>th</sup> floor, MSO building, I.P Estate, ITO, New Delhi-110002.
2. P.A to Director (SW), 7<sup>th</sup> floor, MSO building, I.P Estate, ITO, New Delhi-110002.
3. DD(Admn.), 7<sup>th</sup> floor, MSO building, I.P Estate, ITO, New Delhi-110002.
4. Head of Office, 7<sup>th</sup> floor, MSO building, I.P Estate, ITO, New Delhi-110002.
5. DD(Prohibition), 7<sup>th</sup> floor, MSO building, I.P Estate, ITO, New Delhi-110002.
6. DDO, Department of Social Welfare, 7<sup>th</sup> Level, MSO Building, I.P. Estate, New Delhi-110002.
7. SO(Admn.), 7<sup>th</sup> floor, MSO building, I.P Estate, ITO, New Delhi-110002.
8. Officials concerned.
9. Assistant Programmer, DSW(HQ) with the request to upload the order on the website of the department.
10. Personal files.
11. Guard File.

  
**Section Officer (Admn.)**

448/CC  
22/5/25