



DELHI JAL BOARD: GOVT. OF NCT OF DELHI  
OFFICE OF THE CHIEF ENGINEER(IT)  
ROOM NO. 611: 6<sup>th</sup> FLOOR: VARUNALAYA PH-II  
JHANDEWALAN: KAROL BAGH: NEW DELHI-110005

आमरादी  
अमृत महोत्सव

No: DJB/CE(IT)/2025/957

Date: 18/06/2025

CIRCULAR

Sub: Implementation of e-office in DJB- reg.

Ref: Instructional Order No: DJB/CE(IT)/Cir./2025/548 dated 11.06.25 of Member (A).

In pursuance of the above referred Instructional Order, it is reiterated that the e-Office system shall be fully implemented across all offices of Delhi Jal Board w.e.f. 25.06.2025. Accordingly, no physical files or papers will be received in any office of DJB after 25.06.2025.

In compliance of the above Instructional Order, all Officers may ensure that the e-office system is fully operationalized in their respective offices.

Further, for scanning of official files/documents, officers may utilize the centralized scanning cell established at 6th Floor, Varunalaya Ph-II under DD(IT), EDP Cell. Services of the following empanelled vendors can be utilized for scanning voluminous records:

S. No.	Empanelled Vendor	Contact Person	Contact No.	e-mail
1	M/s Enhira Software Export Limited	Narendra Hiranandani	9821052688	nhiranandani@enhira.co.in
2	M/s Datasoft Computer Services Pvt. Ltd.	Sandeep Goel	9810172490	admin@datasoftindia.in
3	M/s Capital Business Systems Pvt. Ltd.	Raj Kumar Gautam	9540809652	rajkumar.gautam@cbsigroup.in

Dy. Director (IT)  
Delhi Jal Board, GNCTD

No. 1006 dt 24/06/25

CE(N)W/Dr.

All CEs/Directors/Secretary

Dir.(ARP)

All DD's

DD(IT)

DD(IT)



(Sunil Kumar Singh)  
Chief Engineer(IT)

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