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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HEADQUARTERS: DELHI FIRE SERVICE: CONNAUGHT PLACE**  
**NEW DELHI-110 001.**


No. F.6/DFS/MS/2025/SZ/ 620

Dated: 26/11/2025

**FIRE SAFETY CERTIFICATE**

Certified that the Building for Sahitya Academy located at Pocket- B, Sector- 11, Dwarka, New Delhi- 110075, is comprised of basement (sealed), stilt, upper ground plus four upper floors, owned/occupied by Sahitya Academy, have complied with the fire prevention and fire safety requirements in accordance with Rule 33 of the Delhi Fire Service Rules 2010 and verified by the officer concerned of this department on dated 05.11.2025 in the presence of Sh. Mahavir Singh, AE (Elect.) and found that the building is fit for occupancy class 'Business Building' with effect from 26/11/2025 for a period of three years, in accordance with the Rule 36 unless renewed under Rule 37 or sooner cancelled under Rule 40 and subject to compliance of the conditions under Rule 38 of the Delhi Fire Service Rules, 2010, printed below.

Issued on 26/11/2025 at New Delhi.

  
 (A.K. Malik)  
 Dy. Chief Fire Officer  
 South Zone

Copy to:-

1. Executive Engineer (E), Electrical Sub Division-2, DED- 51,, CPWD, East Block-3, Level-5, R.K. Puram, New Delhi- 110066.
2. The Secretary, Sahitya Academy, Rabindra Bhawan, 35, Ferozshah Road, New Delhi- 110001.

**Conditions for the validity of fire safety certificate: -**

1. All the means of escape shall be kept free of all type of obstruction all the time.
2. All the employees shall be acquainted with the use and maintenance of all fire equipment's and method of smooth and speedy safe evacuation of occupants in case of emergency.
3. All the firefighting equipment's shall be maintained in perfect working condition all the time and any lapse rendering non-functional of fire safety measures, management shall be responsible.
4. Any deviation, with regards to construction, ventilation, occupancy, electric installation etc. may be got verified from the concerned authorities.
5. This Fire Safety Certificate may not be treated in any case for regularizations of unauthorized construction /unauthorized use of land if any.
6. Basement shall not be used for any purpose.
7. The owner / occupier shall submit a declaration every year in form 'K' provided in the first schedule of Delhi Fire Service Rule 2010. The form is available on [www.dfs.delhigovt.nic.in](http://www.dfs.delhigovt.nic.in).
8. The owner / occupier shall apply for renewal of this Fire Safety Certificate to the Director in Form 'J' [sub rule (1) of rule (37)] along with a copy of this Certificate, six months prior to its expiry.

**INSPECTION REPORT**

1. Name & address of the building : Sahitya Academy at Pocket- B, Sector- 11, Dwarka, New Delhi.  
 2. Building is comprised of : Basement (sealed), Stilt, upper ground plus four upper floors  
 3. Type of Occupancy : Business Building  
 4. Type of Case : New Case  
 5. Details of Previous NOC : Nil  
 6. Fire Safety directives letter No : F6/DFS/MS/2016/123 dated 06/06/2016  
 7. Date of inspection : 05.11.2025  
 8. Name of Inspecting Officer : A.D.O. R.K.Yadav(DWK)  
 9. Name and designation of officers  
     From the building side : Sh. Mahavir Singh, AE (Elect.)  
 10. Year of Construction : 2017  
 11. Applicant's letter No. : 23(Sahitya Academmy)/AE (E)/E.S.D-2/2025-26/91 dt. 06.09.2025

S. No.	Minimum Standards on fire prevention and fire safety U/R 33	NBC/UBBL Requirement	Provided at site	Remarks MR/NMR
1.	<b>Access to building</b>			
	<ul style="list-style-type: none"> <li>Road width</li> <li>Gate width</li> <li>Width of internal road</li> </ul>	12 m 6.0 m N/A	Provided Provided N/A	M/R M/R N/A
2.	<b>Number, Width, Type &amp; Arrangement of Exits</b>			
	a. Number of staircases <ul style="list-style-type: none"> <li>Upper Floors</li> <li>Basements</li> </ul>	02 No's N/A	Provided N/A	M/R N/A
	b. Width of staircases <ul style="list-style-type: none"> <li>Upper Floor</li> <li>Basements</li> </ul>	1.50 m each N/A	Provided N/A	M/R N/A
	c. Protection of exits <ul style="list-style-type: none"> <li>Fire check door</li> <li>Pressurization</li> </ul>	Required N/A	Provided N/A	M/R N/A
	d. No. of continuous staircases to terrace	Required	Provided	M/R
	e. Width of Corridor	N/A	N/A	N/A
	f. Door Size	1.0 m & 1.50 m	Provided	M/R
3.	<b>Compartmentation</b>			
	<ul style="list-style-type: none"> <li>Fire check door</li> <li>Sealing of electrical shafts</li> <li>Fire Rating of shaft door</li> <li>Water Curtain (car lift)</li> <li>Fire Dampers</li> </ul>	Required Required 02 hours N/A N/A	Provided Sealed Provided N/A N/A	M/R M/R MR N/A N/A
4.	<b>Smoke Management System</b>			
	<ul style="list-style-type: none"> <li>Basements</li> <li>Upper floors</li> </ul>	N/A 12 ACPH	N/A Natural Ventilation	N/A M/R
5.	<b>Fire Extinguishers</b>			
	<ul style="list-style-type: none"> <li>Total numbers</li> <li>Types</li> <li>IS marking</li> </ul>	30 no.'s ABC/ CO <sub>2</sub> type ISI marked	Provided Provided Provided	M/R M/R M/R
6.	<b>First-Aid Hose Reels</b>			
	<ul style="list-style-type: none"> <li>Total numbers on each floor</li> <li>Length of hose reel hose</li> <li>Nozzle diameter</li> </ul>	01 no's 30 m 5 mm	Provided Provided Provided	M/R M/R M/R
7.	<b>Automatic fire detection and alarming system</b>			



N/12

	<ul style="list-style-type: none"> <li>Type of detectors</li> <li>Location of Main Panel</li> <li>Location of Repeater Panel</li> <li>Alternate source of power</li> <li>Hooters' Location</li> </ul>	Smoke/Heat	Provided	MR
		Required	Provided at GF	MR
		Required	Provided	MR
		Required	Provided	MR
		Appropriate place	Near Staircase	MR
8.	MOEFA	Required	Provided	M/R
9.	Public Address System	Required	Provided	M/R
10.	Automatic Sprinkler System			
	<ul style="list-style-type: none"> <li>Basement</li> <li>Ground Floor &amp; upper floors</li> <li>Sprinkler above false ceiling</li> </ul>	N/A	N/A	N/A
		N/A	N/A	N/A
		N/A	N/A	N/A
11.	Internal Hydrants			
	<ul style="list-style-type: none"> <li>Size of riser/down-comer</li> <li>Number of hydrants per floor</li> <li>Hose Box</li> </ul>	150 mm	Provided	M/R
		01	Provided	M/R
		Required	Provided	M/R
12.	Yard Hydrants			
	<ul style="list-style-type: none"> <li>Total number of hydrants</li> <li>Hose Box</li> </ul>	Required	Provided	M/R
		Required	Provided	M/R
13.	Pumping Arrangements			
	<ul style="list-style-type: none"> <li>Ground Level               <ul style="list-style-type: none"> <li>Discharge of main Pump</li> <li>Head of Main pump</li> <li>Number of main pumps</li> <li>Jockey Pump out put</li> <li>Jockey pump head</li> <li>Standby Pump out put</li> <li>Standby Pump Head</li> <li>Auto Starting/Manual Stopping</li> </ul> </li> </ul>	2 x 2280 LPM	Provided	M/R
		70 m	Provided	M/R
		02 Nos.	Provided	M/R
		2X 180 LPM	Provided	M/R
		70 m	Provided	M/R
		2280 LPM	Provided	M/R
		70 m	Provided	M/R
		Required	Provided	M/R
	<ul style="list-style-type: none"> <li>Pump House Access</li> <li>Terrace level</li> <li>Discharge of pump</li> <li>Head of the pump</li> <li>Power Supply</li> <li>Auto Starting of pump</li> </ul>	Required	Provided	M/R
		NA	NA	NA
		NA	NA	NA
		NA	NA	NA
		NA	NA	NA
14.	Captive Water Storage for fire fighting			
	<ul style="list-style-type: none"> <li>Underground tank capacity               <ul style="list-style-type: none"> <li>Draw-off connection</li> <li>Fire service inlet</li> <li>Access to tank</li> </ul> </li> <li>Overhead Tank capacity</li> </ul>	1,50,000 ltr	Provided	MR
		Required	Provided	MR
		Required	Provided	MR
		Required	Provided	MR
		10,000 ltr	Provided	MR
15.	Exit Signage.	Required	Provided	M/R
16.	Provision of Lifts.			
	<ul style="list-style-type: none"> <li>Pressurization of Lift Shaft</li> <li>Pressurization of Lift lobby</li> <li>Communication In lift Car</li> <li>Fireman's Grounding Switch</li> <li>Lift Signage</li> </ul>	Required	Provided	M/R
		N/A	N/A	N/A
		Required	Provided	M/R
		Required	Provided	M/R
		Required	Provided	M/R
17.	Standby power supply	Required	Provided DG Set	M/R

N/13

18.	Refuge Area.			
	➤ Total Area	N/A	N/A	N/A
	➤ Location	N/A	N/A	N/A
19.	Fire Control Room			
	• Detector System Panel	Required	Provided	M/R
	• Flow Switch Panel	Required	Provided	M/R
	• PA System Panel	Required	Provided	M/R
	• Battery backup	Required	Provided	M/R
	• Building Floor Plans	Required	Provided	M/R
20.	Special Fire Protection System for Protection of special Risks, if any:	Required	ABC fire extinguisher provided near electric panel	M/R

The fire protection systems provided in the building were tested, checked and found functional at the time of inspection. The shortcomings was issued by this department vide letter No. F.6/DFS/MS/SZ/2023/535 dated 17.03.2023, have been rectified.

Note: - As per undertaking submitted by AE (E), CPWD, Govt. of India (placed at C-55) that the basement is not being used for any services and completely closed by bricks wall and shall not be used for any purpose in future (Photo enclosed).

Keeping in view the compliance of the minimum standards on fire prevention and fire safety required under the rules **it is recommended to grant Fire Safety Certificate** under Rule 35 of the Delhi Fire Service Rule 2010.

Signature of Inspecting Officer

Name:- R.K. Yadav

Designation:- ADO (DWK)

DO (SD)

15/11/23  
RAJINDER ATWAL

By CFS (SZ)

17/11/23  
A.K. MALIK

Principal Director

By CFS to Sd/-

18/11/23

By CFS (SZ)

18/11/23  
A.K. MALIK

F.6/52/317  
7/11/23  
20/11/23