

**OFFICE OF THE SECRETARY-CUM-COMMISSIONER (LABOUR)  
LABOUR DEPARTMENT, GOVT. OF NCT OF DELHI  
5, SHAM NATH MARG, CIVIL LINES, DELHI-110054**

Lab.-F023/1/2026-IT-LABOUR DEPARTMENT /5807-5811 Dated 29/01/2026

**OFFICE ORDER**

For drafting and finalizing the policy on social media including Instagram, drafting of SoP and technicalities involved, roles, responsibilities and authorities at various levels, type of content, its identification and broad categories, method of authentication of information/data, a committee consisting of following members has been constituted: -

1. Sh. H.N. Singh, JLC – Chairman
2. Smt. Rashmi Aggarwal, DD- Member Technical
3. Sh. Tuka Ram, DLC – Member
4. Dr. Deepa Mann, L.O. - Member Secretary
5. Sh. Arvind, ALC – Member
6. Dr. Sunny Jaisal, I.O. – Member
7. Sh. Utpal Kumar Sinha, Addl. LC - Chief Coordinator

The Committee is advised to meet at regular interval and put-up draft social media policy for approval of the Competent Authority.

This issues with the approval of Secretary-cum-Commissioner (Labour).

*29/01/2026*  
(U. K. Sinha)

**To:**

1. All Individual Concerned.

**Addl. Labour Commissioner**

**Copy for information to:**

1. The Secretary to Hon'ble Minister (Labour), GNCTD, Delhi Secretariat, I.P. Estate, New Delhi – 110002.
2. The Staff Officer to Chief Secretary, GNCTD, Delhi Secretariat, I.P. Estate, New Delhi – 110002.
3. The PPS to Secretary-Cum-Commissioner (Labour), GNCTD, Labour Department, GNCTD.
4. The Dy. Director (IT), Labour Department, GNCTD to upload this notice on the Labour Department website.
5. Guard File.