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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HEADQUARTERS, DELHI FIRE SERVICE, NEW DELHI - 110001**

No. F6/DFS/MS/School/WZ/2025/ 680

Dated: 22/08/2025

To,

The Principal,  
Guru Nanak, Convent School,  
97-98, Sham Nagar Extn.,  
New Delhi-110018.

Sub: Regarding issuance of Fire Safety Certificate in r/o Guru Nanak, Convent School, 97-98, Sham Nagar Extn., New Delhi-110018.(School ID- 1514072).

Sir,

This is in reference to your letter No. Letter No. GNCS/GEN/576 dated 23/06/2025, on the subject cited above. In this connection, it is to inform you that the school building was inspected by the officer concerned of this department on 05/08/2025 in the presence of Sh. Dalip (Manager) to check the fire safety arrangements provided in the building.

During Inspection it has been observed that the said school is running at ground and two upper floors, in a building comprised of ground and three upper floors. Fire safety arrangements Such as First Extinguisher, etc are provided. **However the following Shortcomings were observed.**

1. Second staircase passing through Classroom is not allowed.
2. First aid hose reels are provided but not functional.
3. Internal hydrants are provided but not functional.
4. Terrace level Fire Pump capacity of 220 LPM is provided but not functional.

In view of above Shortcomings, **the application for Issuance of Fire safety Certificate is not considered at this stage & rejected.** The occupancy of the Building/ premises in absence of requisites fire safety arrangements shall be at the risk and liabilities of the Owner/occupier.

Yours Faithfully,

  
21/8/2025

Virendra Singh  
Chief Fire Officer

Copy To: -

1. The Director, Directorate of Education old Secretariat, Delhi-110054.

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21/8/2025