



Delhi Jal Board

DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE EXECUTIVE ENGINEER (E&M) QC
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NO: DJB/EE(E&M)QC/2025-26/221

DATED:01-04-2025

INSTRUCTIONAL ORDER

As per the Manual for procurement of Goods, Second Edition, 2024 (GOI), point 9.4.3(h), & similar point raised by CVC and CVO, DJB in their advisory Dtd. 30.01.2018

"It has been brought to the notice of the Department of Expenditure that the contracts signed with suppliers by some of the Ministries/Departments have clauses of pre-inspection at the firm's premises where there is a provision that the suppliers or the vendors will pay for the travel, stay, hospitality and other expenses of the Inspecting officials. This is not in keeping with the need to safeguard the independence of the inspecting teams. Such provisions in contracts need to be discouraged so that inspections are not compromised. Necessary steps may be taken to avoid such provisions in the contracts with suppliers/vendors strictly. Please also refer to para 3.5-1".

To avoid any possibility that the fairness and independence of the inspection team could be compromised if the cost of travel and hospitality is borne by the contractor/vendor, the following instructions are being issued for compliance by all the Divisions of the DJB Department.

1. All the expenses like travel, stay, hospitality and other expenses for the purpose of inspection of materials at the manufacturing unit is to be borne by the Department.
2. The concerned division shall ensure that the expenditure borne by the DJB for inspection should be recovered from the contractor bill if their respective Contract Agreements have the condition that "the cost of inspection including travel is to be borne by the contractor"
3. In future, tender documents approving authorities should incorporate the above clauses in the CA for inspection of material at manufacturing units.

This issues with the prior approval of the Competent Authority

All DDO's /EE's

Copy for kind information to

- 1) PS to Chairman, DJB
- 2) PS to Vice Chairman, DJB
- 3) PS to CEO, DJB
- 4) Member(A) / Member(F)
- 5) CEN(WS) / CEN(Dr)
- 6) CVO/All CEs/Addl. CEO/DOR
- 7) All SEs/Director(F&A)/Dir(T&QC)/Secy, DJB
- 8) EE(EDP): For uploading on DJB website
- 9) O/C

(Sribhagwan)
 EE(E&M)QC
 01/04/2025

Dy. Director (IT)
 Delhi Jal Board, GNCTD

Dy. No. 472 dt. 08-04-25

*To 4 phd
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 09/04/25*

(Sribhagwan)
 EE(E&M)QC
 01/04/2025