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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HEADQUARTERS: DELHI FIRE SERVICE**  
**CONNAUGHT PLACE: NEW DELHI-110001**

No. F.6/DFS/MS/Instt/2025/SZ/ 64

Dated: 02/06/2025

To

Sh. Brajesh Batra,  
(Member Governing Body),  
DPC Institute of Management,  
Plot No. 2, Sector-9,  
Dwarka, New Delhi-110077

**Sub: Regarding issuance of Fire Safety Certificate in r/o DPC Institute of Management, Plot No. 2, Sector-9, Dwarka, New Delhi-110077**

Sir,

This is with reference to your received through outdoor diary No. 1082 dated 28/04/2025. In this connection, it is to inform you that the premise was visited by the officer concerned of this department on 15/05/2025 to verify the compliance of the shortcomings communicated vide letter No. F6/DFS/MS/SZ/2024/College/38 dated 14/02/2024 in your presence. During course of inspection, it was observed that the shortcomings has not been complied as yet and some more shortcomings are observed. Thus, the cumulative shortcomings are as below.

1. One of the staircases found encroached with office furniture (Almirah) and alternate staircase blocked by erecting office. All the stairs must be from obstruction & free from lock and keys.
2. Corridors found encroached with wooden/steel furniture,
3. Fire check doors found removed/damaged at some places.
4. Hose-reel & hydrants found non-functional.
5. Hoses & branches found removed from hose-boxes at some places. All hoses, branches & hose fittings must be ISI marked.
6. Sprinkler system in basement found non-functional
7. Terrace level fire pump found non-functional and ground level pump not on auto mode.
8. Overhead water storage tank for fire-fighting found empty.
9. Exit Signage found removed at some places.
10. Electric panel board installed in corridor shall be shifted to a safer place.
11. Computer lab & library running in the basement shall be got verified/approved from authority concerned.

In view of above, application for renewal of fire safety certificate is rejected. You are requested to submit para-wise compliance of the shortcomings above for further action in the matter. The occupancy of the premises in the absence of requisite fire safety arrangements/valid fire safety certificate shall be at the risk & liability of the management.

Yours faithfully,

(ATUL GARG)  
DIRECTOR

Ph. 011-23414333

Copy to: -

1. The Director of Education, Govt. of NCT of Delhi, Old Secretariat, New Delhi-110054.