

GOVT OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
(Administration Branch- II)

7th Floor, MSO Building, I.P. Estate, New Delhi – 110002

F. No. 44(310)/2026/Admin-II/DSW/ 873-932

Dated: 21.10.2026

CIRCULAR/DIRECTIVES

Subject: Strict compliance regarding Transfer and Posting Orders dated 13.10.2026.

It has come to the notice of the undersigned that several officers and officials transferred vide Orders F. No. 44(310)/2026/Admin-II/DSW/678-737 and F. No. 44(310)/2026/Admin-II/DSW/738-797 dated 13.10.2026, issued with the prior approval of the Competent Authority, have not yet complied with the directions and have failed to report to their respective new places of posting.

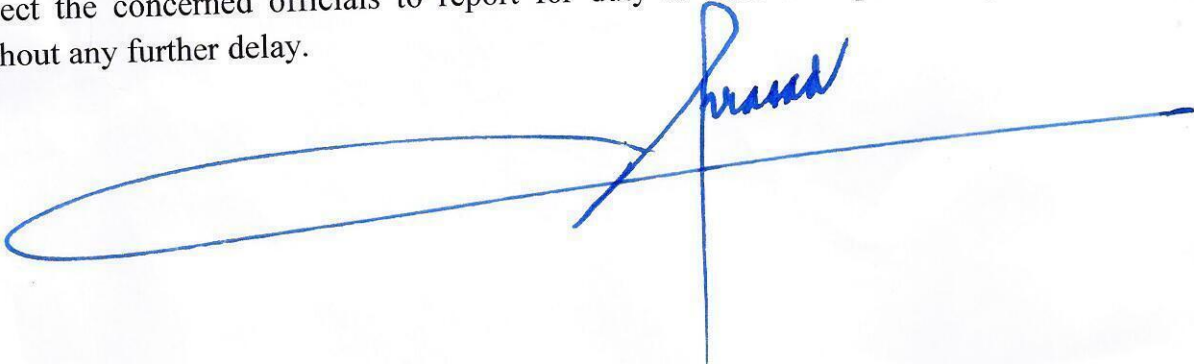
Furthermore, it is observed with serious concern that certain branches/offices are issuing correspondence requesting retention of officials by misrepresenting that approval from the Competent Authority has been granted for their retention, without actually possessing any such formal approval. A specific instance was noted regarding a communication F. No. F4A(1413)/DSW/Misc./LC/2025/448-452 dated 21.10.2026 from the Litigation Branch, which cited approval of the Director (Social Welfare) without authorization.

All offices and officers are strictly advised to refrain from such unauthorized practices. Misrepresenting official approvals or willfully delaying the implementation of transfer orders constitutes non-compliance and misconduct, rendering the concerned officials/officers liable for disciplinary proceedings under the relevant provisions of the CCS (Conduct) Rules, 1964.

In view of the above, all Heads of Offices (HOOs), DSWOs, Branch In-charges, and Superintendents of Homes/Institutions are hereby directed to:

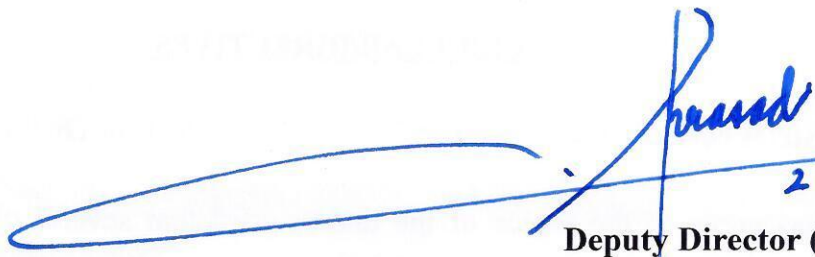
1. Immediately relieve all transferred officers/officials who have not yet joined their new place of posting.
2. Direct the concerned officials to report for duty at their new place of posting without any further delay.

32-9/CC
21/10/2026



3. Ensure no unauthorized retention requests or unapproved representations are entertained or forwarded.

Non-compliance with these directions will be viewed very seriously, and disciplinary action under the CCS (Conduct) Rules will be initiated against the defaulting officers/officials without any further notice with the approval of the Competent Authority.

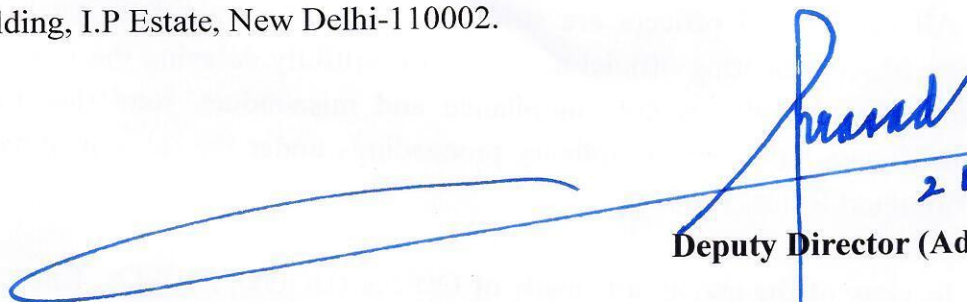

21-10-26
Deputy Director (Admin-II)

Copy to:-

1. All HOOs/Branch In-charges/DSWOs/Superintendents (Homes/Institutions) of Department of Social Welfare.
2. Assistant Director (IT), Department of Social Welfare with request to upload this Circular/Directives on the website of the Department.
3. Guard file.

Copy for information to:-

1. PPS to Additional Chief Secretary, Department of Social Welfare, GNCTD, 7th Floor, MSO Building, I.P Estate, New Delhi-110002.
2. PA to Director (SW), Department of Social Welfare, GNCTD, 7th Floor, MSO Building, I.P Estate, New Delhi-110002.


21-10-26
Deputy Director (Admin-II)