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भारत  
सर्वोच्च न्यायालय

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
HEADQUARTERS: DELHI FIRE SERVICE: CANNAUGHT PLACE  
NEW DELHI- 110 001**

No.F.6/DFS/MS/School/2025/NDZ/ 722

Dated: 10/09/2025

To,

The Manager,  
A.N Memorial Convent School  
7/13, East Azad Nagar,  
Delhi-110051

**Subject:-Regarding renewal of Fire Safety Certificate in r/o A.N Memorial Convent School located at 7/13, East Azad Nagar, Delhi-110051.**

Sir,

This is in reference to your email Id. aneenu01@gmail.com dated 12/08/2025 on the subject cited above. In this connection, it is to inform you that officer concerned of this department has visited the school on dated 26/08/2025 in presence of Mrs. Neena, Headmistress and observed that the shortcomings as communicated earlier vide letter No. F.6/DFS/MS/2019/1261 dated 14/03/2019 (copy enclosed) have not been complied yet.

In view of the above, Fire Safety Certificate cannot be considered at this stage. You are requested to rectify the shortcomings communicated vide above mentioned letter under intimation to this office for further action.

Encl:- As above

Yours faithfully,

Copy to:-

The Director of Education (MCD)  
15<sup>th</sup> Floor, E-Block, Dr. S.P. Mukhrjee Civic Center, JLN Marg, New Delhi-110002

  
(VIRENDRA SINGH)  
CHIEF FIRE OFFICER  
d/c

C-9  
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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
HEAD QUARTERS: DELHI FIRE SERVICE: CONNAUGHT PLACE  
NEW DELHI-110001

No. 16/288/225/2529/1261

Dated 14/3/19

To,  
The Manager,  
M/s A. N. Memorial Convent School,  
7/13 East Azad Nagar,  
Delhi 110051

Sub:- Regarding Issuance of Fire Safety Certificate in r/o M/s A. N. Memorial Convent School at 7/13 East Azad Nagar, Delhi-110051.

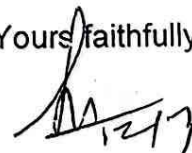
Sir,

This is in reference to your letter No. A.N-29/19, Dated- 08/02/19 on the subject cited above. In this connection, it is to inform you that the officer concerned of this department has carried out the inspection of the above mentioned school from fire safety point of view in presence of Mrs. Neena, Headmistress. During the course of inspection the following points / shortcomings were noticed in the school building comprised of ground plus two upper floors.

1. Only 02 fire extinguishers provided in place of 06 fire extinguishers as required.
2. First-Aid hose reels provided on first floor only in place of each floor as required.
3. A fire pump having 220 LPM output at 40 meters head not provided at terrace.
4. Over Head water storage tank 2500 liters capacity exclusively for fire fighting not provided at terrace.
5. Exit Signage not provided.

In view of above, the school building can not be considered for issue of Fire Safety Certificate at this stage. Therefore you are suggested to rectify the above mentioned shortcomings under the intimation to this department for further course of action.

Yours faithfully



(Sunil Chawdhary)  
Dy. Chief Fire Officer

de  
of

Copy:-  
The Director of Education, EDMC,  
Udyog Sadan, Plot No.419, FIE,  
Patparganj Industrial Area,  
Delhi-110092