



DELHI JAL BOARD
GOVERNMENT OF NCT OF DELHI
OFFICE OF THE DIRECTOR (A&P)
VARUNALAYA, PHASE-II, KAROL BAGH, NEW DELHI-110005.

No. DJB/E-364236/Nodal Officer/2026/ **26093**

Dated: 23-07-2026

CIRCULAR

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**Sub: Documentation of Best Practices in Delhi Jal Board publication of a Compendium
invitation of synopses reg.**

Over the past years, the Delhi Jal Board (DJB) has successfully undertaken numerous progressive initiatives, innovative projects, and operational best practices. However, in the absence of a centralized, institutionalized repository, these valuable achievements and systemic learnings have remained undocumented, limiting their utility for future planning, capacity building, and policy formulation.

2. It has been decided to create a comprehensive Knowledge and Best Practices Platform and publish a Compendium of Best Practices of the Delhi Jal Board. The objective of the Compendium is to preserve institutional knowledge and to create a durable reservoir of experience, field-tested solutions, and procedural knowledge that may otherwise be lost on account of the superannuation of senior engineers and officers of the Board.

3. Best practices may pertain to any area of the Board's functioning, including, inter alia: raw water management; water treatment and quality assurance; distribution network operations; reduction of non-revenue water; sewerage operations, maintenance and treatment; project planning and execution; consumer services and grievance redressal; revenue, billing and metering; administration and establishment matters; and information technology and digital initiatives.

4. Interested officers and officials of the Board may submit a synopsis of approximately 250 words. The synopsis should indicate: (i) the title of the best practice; (ii) the problem or need it addressed; (iii) the intervention adopted; (iv) the outcome achieved, with measurable results where available; and (v) the period and location of implementation.

5. The synopsis shall be submitted within 30 days of the date of issue of this Circular, by e-mail, to the Nodal Officer at the address indicated below.

6. Shri Deepak Kumar Srivastava, SE, Mission Sahibi River, is hereby nominated as the Nodal Officer for this exercise. The Nodal Officer shall receive and acknowledge the synopses, coordinate their scrutiny, coordinate the development of a digital/physical platform (portal/repository) to store and disseminate documented initiatives and oversee the compilation and publication of the Compendium.
E-mail: nd.msr.djb@gmail.com & Mobile: 9650290888

7. On scrutiny of the synopses received, selected contributors will be requested to furnish a detailed write-up in a format to be prescribed by the Nodal Officer.

8. Officers and officials approaching superannuation are especially encouraged to contribute, in keeping with the objective of the Compendium.

9. All Heads of Departments and Zonal Heads are requested to give wide publicity to this Circular among the officers and staff under their charge.

(Hemant Bhardwaj)
Deputy Director (T)

Dated: 23/07/2026

No. DJB/E-364236/Nodal Officer/2026/

Copy to:

1. PS to CEO, DJB - for kind information.
2. PS to all Members/Directors, DJB - for kind information.
3. All Chief Engineers, DJB.

- DD (IT) 4. IT Cell, DJB - with the request to upload this Circular on the DJB website.
5. Shri Deepak Kumar Srivastava, SE, Mission Sahibi River - Nodal Officer.
 6. Guard file

Deputy Director (T)

Dy. Director (IT)
Delhi Jal Board, GNCTD

Dy No. 1310 dt 27/7/26

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28/7/2026