

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT (HQ)
GENERAL ADMINISTRATION BRANCH,
05-SHAM NATH MARG, DELHI -110054.**

F.1 (29)/2023/GA/DC/HQ/757

Dated: 15/05/2025

To,

The SDM (HQ)
o/o the DM concerned,
Revenue Department, GNCTD.

Sub: Preparation of the panel of Stenographer for consideration of their promotion to the post of Personal Assistant (PA).

Sir/Madam,

This is in reference to the Services Department letter no. F.3 (3)/5/PROM./S.III/2025/578-582 dated 13-05-2025 (enclosed) regarding preparation of the panel of Stenographer-III for consideration of their promotion to the post of Personal Assistant (PA)

The details of the officials whose requisite documents / information are required:-

S.No.	Seniority no.	Name of official	D.O.B	District / Revenue (HQ)
1.	2204	KAMALJEET KAUR	02.01.1968	SOUTH-WEST
2.	2206	SANJU DUBEY	01.07.1967	SOUTH
3.	2260	MOHIT KUMAR	29.09.1989	SOUTH-EAST
4.	2267	SUNNY KUMAR	18.11.1994	NORTH-WEST
5.	2268	PREETI SHUKLA	04.04.1993	REVENUE DEPARTMENT (HQ)
6.	2278	CHANDER MANI DIXIT	24.02.1993	SOUTH
7.	2280	GOPAL TIWARI	08.07.1993	RERA-L&B DIV from
8.	2282	ADITI BHALLA	07.02.1995	REVENUE DEPARTMENT (HQ)
9.	2292	SARITA	11.10.1987	REVENUE DEPARTMENT (HQ)
10.	2309	AMIR AHMAD	03.07.1992	REVENUE DEPARTMENT (HQ)
11.	2313	TARUN SHARMA	07.12.1988	REVENUE DEPARTMENT (HQ)
12.	2315	RUPESH KUMAR MALAKAR	20.05.1991	NORTH-EAST
13.	2332	YAMINI	23.03.1995	REVENUE DEPARTMENT (HQ)
14.	2335	VIKAS	30.08.1993	NORTH-WEST
15.	2339	RAHUL KUMAR	22.08.1996	REVENUE DEPARTMENT (HQ)
16.	2352	TANNU SHARMA	06.07.1990	REVENUE DEPARTMENT (HQ) DIV FROM SHAHDARA
17.	2362	AVINASH CHAUDHARY	09.03.1992	MHA DIV FROM DCO
18.	2370	AARTI YADAV	26.12.1991	WEST
19.	2377	NIMMY DAKSH	24.03.1992	REVENUE DEPARTMENT (HQ)
20.	2403	RAVI KUMAR	23.11.1994	REVENUE DEPARTMENT (HQ)
21.	2421	DEEPAK KUMAR	25.03.1994	REVENUE DEPARTMENT (HQ)
22.	2439	NITIN	15.06.1992	REVENUE DEPARTMENT (HQ)
23.	2442	PRAVEEN KUSHWAHA	27.06.1993	CMO DIV from REVENUE DEPARTMENT (HQ)

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24.	2444	BHAWNA MAHUR	26.09.1996	SHAHDRRA
25.	2458	RAHUL KUMAR	31.01.1995	SHAHDRRA
26.	2480	BABY	10.09.1993	REVENUE DEPARTMENT (HQ)
27.	2495	PRABHAT YADAV	05.01.1991	REVENUE DEPARTMENT (HQ)
28.	2498	TARUN SINGH	14.11.1995	EAST

Therefore, you are requested to forward the concern mentioned documents to Services Department-III urgently to facilitate assessment of suitability of the officials for promotions to the Post of Personal Assistant.

This may be given "**TOP PRIORITY.**"

Yours faithfully,

Encl: As above.


(Section Officer)
General Administration Branch
 Dated: 15/05/2025

F.1 (29)/2023/GA/DC/HQ/757

Copy for information to:-

01. System Analyst (I.T. Branch), with the request to upload the letter on Department's website.
02. Officials concerned for immediate coordination with District authority concerned for early submission of the documents to the Services Department.


(Section Officer)
General Administration Branch