

**GOVERNMENT OF NCT OF DELHI: REVENUE DEPARTMENT**  
**Divisional Commissioner Office (General Administration Branch)**  
**5 Sham Nath Marg, Delhi-54**

No.F.1(107)/GA/DC/HQ/2018 / 658

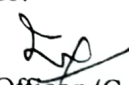
Dated:- 30/4/2025

**ORDER**

In partial modification to previous Order No.F.1(39)GA/DC/HQ/Gr.I/2022/2072 dated 11/12/2024 and in pursuance of transfer of Sh. Arvind Kumar, Adhoc DANICS, SDM-II (HQ) from Revenue Department and posted as Deputy Secretary, L.G. Secretariat vide Services Department's Order No. 104 dated 07.04.2025, the following work allocation amongst the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect: -

S. No.	Name of Officer & designation	Work Assigned
1.	Sh.Bishamber Nath, SDM-I(HQ)	<ul style="list-style-type: none"><li>• Relief Branch (Including Rajya Sainik Board).</li><li>• Dte. of Civil Defence</li><li>• Dilli Gramoday Abhiyaan.</li><li>• CCS Branch and Marriage Cell.</li><li>• NGT &amp; Environment matters.</li><li>• Covid Branch.</li><li>• Nazarat &amp; Treasury, Central Record Room</li></ul>
2.	Sh. Parmod Kumar SDM -II(HQ)	<ul style="list-style-type: none"><li>• Head of Office</li><li>• Election Cell.</li><li>• DDMA, EOC &amp; Control Room.</li><li>• DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.)</li><li>• Licensing Branch.</li><li>• Legal &amp; Judicial Branch (including DSLSA matters).</li><li>• Parliament Cell (including all matters related to Parliament &amp; Vidhaan Sabha Question/matters)</li><li>• Coordination Branch(including Aadhar, SLBC, BBBP,Sale of Acid, PNDDT Act, NHRC matters &amp; child labour)</li><li>• Any unassigned matters</li></ul>
3.	Sh. Lokesh Prasad Sinha, SDM-III (HQ)	<ul style="list-style-type: none"><li>• Land Revenue &amp; Land Acquisition matters (including Swamitva Scheme)</li><li>• Census &amp; NPR 2020, Socio Economic Caste Census Matters.</li><li>• Care Taking Branch.</li><li>• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship).</li><li>• RTI &amp; Appeal cases.</li><li>• Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG Listening posts &amp; different grievance portal etc.).</li></ul>

This issues with the approval of Addl. Chief Secretary (Revenue)-cum-Divisional Commissioner.

  
Section Officer (GA)  
Contd...2

No.F.1(107)/GA/DC/HQ/2018/658

Dated:- 30/4/2025

Copy for information and necessary action to:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. Special CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. ADM(HQ)/All SDMs (HQ), Revenue Department (HQ).
6. Dy. CEO, Old St. Stephen's College Building. Kashmiri Gate, Delhi-110006.
7. DDO, Revenue Department (HQ).
8. All Branch-in-Charge, Revenue Department (HQ).
- ✓ 9. System Analyst, Revenue HQ, with the request to upload the above order on Department's website.
10. PA to ACS(Revenue)-cum-Divisional Commissioner.
11. Guard file.

  
Section Officer (GA)