

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY
REVENUE DEPARTMENT: HEADQUARTERS
(GENERAL ADMINISTRATION BRANCH)
5-SHAM NATH MARG, DELHI-54**

Dated: 24/4/25

No. F.1(488)/GA/Estt./DC/06/ -616

ORDER

Sub: Sanction for continuation of temporary posts for the period w.e.f. 01/04/2025 to 31/03/2026 under plan/Non Plan.

In continuation of this Department's Order No. F.1(488)/GA/Estt./DC/06/669 dated 01.04.2024 on the subject cited above and with reference to Finance (Exp.) Department's U.O. No. 08/FIN/DS-I/25-26 Dt. 23/04/2025 for continuation of temporary posts, sanction of the ACS, Delhi is hereby conveyed for the continuation of the following 489 (377+112) temporary posts in pay scale noted against each plus usual allowance as admissible under the rules for the period w.e.f. 01/04/2025 to 31/03/2026 for Table No. A, B, C, D, E, F and G in this Order, subject to following conditions:

1. The funds are voted by Delhi Legislative Assembly for the financial year 2025-26.
2. That the expenditure to be met within the sanctioned budget for the financial year 2025-26.
3. The purpose for which these posts were created still exists.
4. That the Admn. Department is to keep a watch on the fact that no post is hit by the ban and any post lying vacant for over a year should not be filled up without prior approval of the Finance Department.
5. That the Admn. Department shall ensure that all the said posts shall be got converted into permanent posts as per Rules, if these temporary posts are more than three years.
6. The Admn. Department shall ensure that posts abolished subsequent to its creation have not been included in this proposal.
7. This continuation is valid for those posts, which are not lying vacant for more than one year since the date of their creation. If any posts remained vacant for more than one year, the Department shall move proposal for abolition of the vacant post(s) by furnishing full details for not filling up the post on priority basis as the abolition order is to be issued within one month of the posts remaining unfilled/held in abeyance for the period of one year.

Table-A: Strengthening District Administrations various Units i.e. Delhi Treasury, Computerization, Registration Units (Office of IGR), Revenue Units-45 Posts under Establishment Expenditure.

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	Asstt. Cashier	01	5200-20200+2400 (G. Pay) (Level 4)	U.O No. 08/FIN/DS- I /25-26 Dt. 23/04/2025
2.	Manual Asstt	01	5200-20200+1800 (G.PAY) (Level 1)	-do-
3.	Stamper	01	-do-	-do-
4.	Peon	05	-do-	-do-
5.	Chowkidar	01	-do-	-do-
6.	Sub-Registrar	01	9300-34800+4800(G.PAY) (Level 8)	-do-
7.	Chowkidar	07	5200-20200+1800(G.PAY) (Level 1)	-do-
8.	Seeper-cum-Frash	07	-do-	-do-
9.	ADM for the following Districts :- 1. East 2. North East	02	15600-39100+6600(G.PAY) (Level 11)	-do-
10.	Programmer	02	15600-39100+ 5400(G.PAY) (Level 10)	-do-
11.	Technical Supervisor /Asstt. Programmer	09	9300-34800+4600(G.PAY) (Level 7)	-do-
12.	Process Surveyor	08	5200-20200+1800(G.PAY) (Level 1)	-do-
	Total	45		

Table-B: Strengthening District Offices and HQ-259 Posts under Establishment Expenditure

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	Tehsildar/Supdt.	35	9300-34800+4800(G.PAY) (Level 8)	U.O No. 08/FIN/DS-1/25-26 Dt. 23/04/2025
2.	Head Clerk (02-02)=Nil	00	9300-34800+4600(G.PAY) (Level 7)	-do-
3.	Naib-Tehsildar	22	9300-34800+4600(G.PAY) (Level 7)	-do-
4.	Steno Gr.II	03	9300-34800+4200(G.PAY) (Level 6)	-do-
5.	Steno Gr.III	04	5200-20200+2400(G. Pay) (Level 4)	-do-
6.	UDC	45	5200-20200+2400(G. Pay) (Level 4)	-do-
7.	Kanungo	23	5200-20200+2400(G. Pay) (Level 4)	-do-
8.	LDC	05	5200-20200+1900(G. Pay) (Level 2)	-do-
9.	Patwari	41	5200-20200+2000(G. Pay) (Level 3)	-do-
10.	PSO/Wireless Operator	04	5200-20200+2400(G. Pay) (Level 4)	-do-
11.	DR	01	5200-20200+2000(G. Pay) (Level 3)	-do-
12.	Baliff	45	5200-20200+1800(G. Pay) (Level 1)	-do-
13.	Surveyor	03	5200-20200+2000(G. Pay) (Level 3)	-do-
14.	Asstt. Surveyor	07	-do-	-do-
15.	Legal Asstt.	12	-do-	-do-
16.	Reader	09	-do-	-do-
	Total	259		

Table-C: Posts created for implementation of Indian Stamp Act, 1899 and Regn. Act, 1908 in Delhi for 15 posts under Establishment Expenditure

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	Inspector General of Registration (Rank of DC) (IAS/DANICS)	01	37400-67000+8700(G.PAY) (Level 13)	U.O No. 08/FIN/DS-1/25-26 Dt. 23/04/2025
2.	Deputy IGR	01	15600-39100+6600(G.PAY) (Level 11)	-do-
3.	Town Planner	01	9300-34800+5400 (G.PAY) (Level 9)	-do-
4.	Treasury Officer of the rank of SDM	01	-do-	-do-
5.	Gr.II Stenographer for IG (Regn.) As per norms	01	9300-34800+4200 (G.PAY) (Level 6)	-do-
6.	Gr.III Stenographer One each for Dy. IGR, Town Planner & Treasury Officer	00*	5200-20200+2400(G. Pay) (Level 4)	-do-
7.	UDC fir UG(Regn.)	01	5200-20200+2400(G. Pay) (Level 4)	-do-
8.	LDC one each for IGR, Dy. IGR, Town Planner & Treasury Officer	04	5200-20200+1900(G. Pay) (Level 2)	-do-
9.	Peon one each for IGR, Dy. IGR, Town Planner & Treasury Officer	04	5200-20200+1800(G. Pay) (Level 1)	-do-
10.	Driver for IGR	01	5200-20200+2000(G. Pay) (Level 3)	-do-
	Total	15		

Table-D: For Strengthening of Delhi Disaster Management Authority Secretariat- 08 posts under Establishment Expenditure - regarding.

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	Addl. Secretary/Dy. Commissioner (IAS/DANICS)	01	37400-67000+8700(G.PAY) (Level 13)	U.O No. 08/FIN/DS-I/25-26 Dt. 23/04/2025
2.	Technical Officer(Civil Engineer)	01	15600-39100+6600(G.PAY) (Level1)	-do-
3.	Technical Officer (Information and Technology)	01	-do-	-do-
4.	SDM(DANICS/Technical)	01	9300-34800+4800 (G.PAY) (Level 9)	-do-
5.	Personal Asstt./Stenographer	02	5200-20200+2400(G. Pay) (Level 4)	-do-
6.	UDC	01	5200-20200+2400(G. Pay) (Level 4)	-do-
7.	LDC	01	5200-20200+1900(G. Pay) (Level 2)	-do-
	Total	08		

Table-E: For setting up of 11 emergency Operation Centers under Establishment Expenditure

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	Supervisor	03	9300-34800+4200 (G.PAY) (Level 6)	U.O No. 08/FIN/DS-I/25-26 Dt. 23/04/2025
2.	Wireless Operator	33	9300-34800+4200 (G.PAY) (Level 6)	-do-
3.	Data Entry Operator	11**	Outsourced	-do-
	Total	47		

** To be outsourced

Table-F: For Rajya Sainik Board-3 posts under Establishment Expenditure

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	AAO/JAO	01	9300-34800+4800 (G.PAY) (Level 8)	U.O No. 08/FIN/DS-I/25-26 Dt. 23/04/2025
2.	UDC	02	5200-20200+2400(G. Pay) (Level 4)	-do-
	Total	03		

Table-G: Posts created for newly created Two Districts (Shahdara & South-East) under Establishment Expenditure

Sl. No.	Name of the post	No. Of post	Pay Scale (in Rs.) pre revised (Revised to Level)	Fin. Deptt. U.O. No. & Date
1.	Dy. Comm.	02	37400-67000+8700(G.PAY) (Level 13)	U.O No. 08/FIN/DS-I/25-26 Dt. 23/04/2025
2.	ADM	02	15600-39100+6600(G.PAY) (Level1)	-do-
3.	SDM	06	9300-34800+5400 (G.PAY) (Level 9)	-do-
4.	A/Cs Officer	02	9300-34800+5400 (G.PAY) (Level 9)	-do-

5.	Tehsildar	06	9300-34800+4800 (G.PAY) (Level 8)	-do-
6.	Statistical Officer	02	9300-34800+4800 (G.PAY) (Level 8)	-do-
7.	Statistical Assistant	02	9300-34800+4200 (G.PAY) (Level 6)	-do-
8.	Asstt. Programmer	02	9300-34800+4600 (G.PAY) (Level 7)	-do-
9.	Data Entry Operator(Grade A)	02	5200-20200+2400(G. Pay) (Level 4)	-do-
10	Sr. P.A.	02	9300-34800+4800 (G.PAY) (Level 8)	-do-
11	Asstt./ASO	02	9300-34800+4600 (G.PAY) (Level 7)	-do-
12	U.D.C.	20	5200-20200+2400(G. Pay) (Level 4)	-do-
13	LDC	24	5200-20200+1900(G. Pay) (Level 2)	-do-
14	Steno Gr. III	08	5200-20200+2400(G. Pay) (Level 4)	-do-
15	Group – C (Outsource basis)	20**	Outsourced	-do-
16	Drivers (Outsource Basis)	10**	Outsourced	-do-
	Total	112		

** to be outsourced

The expenditure involved on this account is debitable to Major Head "2053" under Non-Plan Scheme "Setting up of 11 EOCs at District Offices and HQ".

The expenditure involved on the account is debitable to Major Head "2030" "2053" "2054" "2235" under Non-Plan Scheme "Direction and Administration, Strengthening of District Offices and Head Quarter". The Minor Head and Sub-Head will be of the concerned District.

This issues with the approval of Finance (Exp-1) Deptt, Govt. of NCT of Delhi vide their U.O. No. U.O No. 08/FIN/DS-I/25-26 Dt. 23/04/2025.

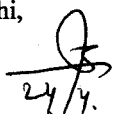

 24/4/25
 (Balram Meena)
 ADM (HQ)

No. F.1(488)/GA/Estt./DC/06/ 66

Dated: 24/4/25

Copy forwarded for information and necessary action to:-

1. Secretary (Services), Services-1 Department, GNCT of Delhi, Delhi Secretariat, New Delhi
2. All Deputy Commissioners, GNCT of Delhi, with the request to ensure that all vacant temporary post should be filled first and not lying vacant for more than a year,
3. The Special IG (Registration), Revenue Department, GNCT of Delhi,
4. Deputy Secretary-1(Finance), Finance Department, GNCT of Delhi,
5. Controller of Accounts, Govt. of NCT of Delhi, Vikas Bhavan, A-Block, New Delhi,
6. Secretary (Rajya Sainik Board), Delhi,
7. Controller of Accounts/DCA (HQ) with the request to ensure that all vacant temporary post should be filled first and not lying vacant for more than one year.
8. All SDM (H.Q.), Revenue Department HQ, GNCT of Delhi,
9. System Analyst, Revenue Department (HQ), with the request to upload the Order on the website of the Department.
10. OIC (B&B), Office of ACS (Revenue)-cum-Div. Com., Delhi,
11. PAO-VI, Govt. of NCT of Delhi, Tis Hazari, Delhi through OIC (B&B),
12. All concerned PAOs through concerned DCs,
13. S.O., DDMA, Revenue Department (HQ) Delhi,
14. P.A. to ACS (Revenue)/Divisional Commissioner, Delhi,
15. P.A. to DC (HQ)-I, II, III, IV, V & VI and Spl. CEO (DDMA), Revenue Department, GNCT of Delhi,
16. Guard file.


 24/4/25
 (Balram Meena)
 ADM (HQ)