

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT : GENERAL ADMINISTRATION BRANCH
5- SHAM NATH MARG, DELHI-54

No.F.1(107)/GA/DC/HQ/2018/572

Dated: 23/4/2026

ORDER

In supersession of all previous orders, the following work allocation amongst the ADMs and Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:

S. No.	Name of Officer & designation	Work Assigned
1.	Sh. Rakesh Kumar, ADM-I (HQ)	- All matters related to Stamp & Registration. - All matters related to NGDRS. - IT Branch including e-District. - General Administration Branch. - NGT & Environment matters.
2.	Sh. Mukesh Rajora, ADM-II (HQ)	- Firm & Society Registration (including I.T. related projects of Firm & Society) - Relief Branch. - Rajya Sainik Board. - Care Taking Branch. - Vigilance Branch.
3	Sh. Himanshu Yadav, SDM-I(HQ)	- EoDB/PID Act related matter. - Licensing Branch. - Nazarat, Treasury & Central Record Room - Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG Listening posts & different grievance portal etc.). - Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship).
4	Sh. Rajendar Kumar SDM-II(HQ)	- Parliament Cell (including all matters related to Parliament & Vidhaan Sabha Question/matters). - Legal & Judicial Branch (including DSLSA matters). - DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.) - Head of Office. - Election Cell.
5.	Sh. Bishamber Nath, SDM-III(HQ)	- Dte. of Civil Defence - Dilli Gramoday Abhiyaan. - CCS Branch and Marriage Cell. - Covid Branch. - Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDDT Act, NHRC matters & child labour) - RTI & Appeal cases. - Any unassigned matters
6.	Sh. Aditya Kumar Asthana, SDM-IV(HQ)	- Land Revenue & Land Acquisition matters (including Swamitva Scheme) - DDMA, EOC & Control Room
7.	Sh. Piyush Mohanty, SDM-V (HQ)	Census & NPR 2020, Socio Economic Caste Census Matters.

This issues with the approval of Secretary (Revenue)-cum-Divisional Commissioner.

Section Officer (GA)
Contd..

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Copy forwarded for information to the:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. Special CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. ADM(HQ)/All SDMs (HQ), Revenue Department (HQ).
6. Dy. CEO, Old St. Stephen's College Building. Kashmiri Gate, Delhi-110006.
7. DDO, Revenue Department (HQ).
8. All Branch-in-Charge, Revenue Department (HQ).
9. Asst. Director (IT), Revenue HQ, with the direction to upload the above order on Department's website.
10. PA to Secretary (Revenue)-cum-Divisional Commissioner.
11. Guard file.


Section Officer (GA)