

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT: DELHI (GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54.

F.7/3/GA/Estt./DC/06/Part-IV/564

Dated: 04/04/2025

To

The District Magistrates,
All Districts of Revenue Department,
Govt. of NCT of Delhi,
Delhi.

Sub: Engagement of DEOs on outsource basis in the Revenue Department-reg.

Sir/Ma'am,

I am directed to convey the approval of ACS (Revenue)-cum-Divisional Commissioner, Govt. of NCT of Delhi, in continuation of the Finance Department, Govt. of NCT of Delhi, vide their U. O. NO. 215/Fin/DS I/24-25 dated 28.02.2025, and granting of NOC of Services Department, GNCTD vide Dy. Secretary (Services)'s letter no. F.4/2/2021/S-II/189 dated 04.02.2025 (copy enclosed for compliance of instructions therein), towards hiring of 294 (Two Hundred and Ninety Four) DEO against the vacant posts of Senior Assistant and Junior Assistant, on outsource basis, for the period w.e.f. 01.03.2025 to 28.02.2026, or till the regular incumbents are posted by Services Department, whichever is earlier. The Districts shall engage the DEOs on outsource basis through GeM only, as required as per GFR, subject to observance of all codal formalities and availability of funds.

S. No.	District	No. of DEOs to be hired on outsource basis
1.	Revenue (HQ)	10
2.	North West	46
3.	South West	32
4.	South	23
5.	West	28
6.	East	21
7.	North	22
8.	North East	16
9.	Central	25
10.	New Delhi	22
11.	South East	21
12.	Shahdara	28
Total		294

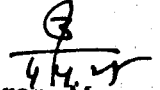
The District Authorities would ensure that all the conditions are fulfilled and guidelines are followed regarding the mode of hiring and deployment of outsource staff. **It may also be ensured that these outsourced staff are deployed for non-**

sensitive work and to their engagement in corruption-prone work in Revenue Districts should be avoided. Further, the above approval is subject to availability of funds and fulfillment of all codal formalities, financial rules and regulations, GFR, Circulars/OMs/Directives etc., issued by CVC/Government of India & Govt. of NCT of Delhi in letter & spirit without fail. **The District concerned may also ensure that total number of DEOS hired on outsource basis against the vacant posts of Senior Assistants/Junior Assistants should not exceed total vacant posts of Senior Assistants/Junior Assistants at any stage.** The above outsourced staff shall be paid against vacant posts only.

The rates in r/o outsource staff detailed above will be revised as and when the minimum wages rates are revised by Labour Department, Govt. of NCT of Delhi.

Enc: As above

Yours faithfully

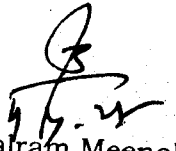

(Balram Meena)
ADM(HQ)

Dated: 04/04/2025

F.7/3/GA/Estt./DC/06/Part-IV/564

Copy forwarded for information and further necessary action to:

1. The Controller of Accounts/DCA (HQ), Revenue Department, GNCTD, Delhi.
2. The Dy. Secretary (Services-II), Services Department, GNCTD, Delhi.
3. SDM (HQ), CTB, Revenue Department, 5 Shamnath Marg, New Delhi.
4. DDO, (HQ), Revenue Department, GNCTD, Delhi
5. PAOs concerned through the District Offices.
6. Sr. System Analyst, Revenue Department (HQ), GNCTD, with the request to upload this letter on the website of the Revenue Department.
7. PA to ACS, Revenue Department, GNCT of Delhi.
8. PA to DCs (HQ)/ Spl. CEO, Revenue Department, GNCTD, Delhi.
9. Guard file/office order file.


(Balram Meena)
ADM(HQ)

218/C

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH II
(Delhi Secretariat, 5th Level, A-Wing, I.P.Estate, New Delhi)
(<http://services.delhi.gov.in>)

No. F.4/2/2021/S-II /189

Date: 04/02/2025

To

The DC-IV (HQ),
Office of the Divisional Commissioner,
Government of NCT of Delhi,
5, Sham Nath Marg, Delhi-54.

Sub: Regarding proposal for extension of contractual engagement of DEOs in O/o Divisional Commissioner for a period of one year.

Sir,

This has reference to your proposal received in this office in File No. F.7/3/GA/Estt./DC/06/Part-IV (CD No. 087552785) regarding approval for hiring of 294 Data Entry Operators against the vacant posts of Senior Assistants / Junior Assistants.

In this regard, I am directed to convey that the Competent Authority has accorded approval for granting NOC for hiring **294 DEOs** against the vacant posts of **Senior Assistants / Junior Assistants w.e.f. 01/03/2025 to 28/02/2026** or till the regular incumbents be posted by this Department, whichever is earlier.

Further, the above approval is subject to fulfilment of all codal formalities, financial rules and regulations, GFR, Circulars / OMs / Directives etc., issued by CVC / Government of India & Govt. of NCT of Delhi in letter & spirit without fail. **The Department may also ensure that total number of Data Entry Operators hired against the vacant posts of Senior Assistants / Junior Assistants should not exceed total vacant posts of Senior Assistants / Junior Assistants at any stage.**

Furthermore, it is requested to initiate the process of hiring of DEOs only after the end of Modal Code of Conduct, which has been enforced nowadays owing to Delhi Legislative Assembly Elections, 2025.

As such, the concerned files F.7/3/GA/Estt./DC/06/Part-IV (CD No. 087552785) is returned herewith in original for further necessary action in the matter.

Gen. Admn. Branch

Diary No. 597

Date 06/02/2025

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

Encl.: F.7/3/GA/Estt./DC/06/Part-IV (CD No. 087552785)
Containing pages 1/N to 50/N & 1/C to 217/C.

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