

DELHI TRANSPORT CORPORATION
(Govt. of NCT of Delhi)
OPERATIONS DEPARTMENT
IP ESTATE, NEW DELHI – 110002

No. Ops. Deptt./HQ/2026/410

Date: 19.06.2026

CIRCULAR

Sub: Organisation of additional NCMC Card Distribution Camps for Government Employees – reg.

In continuation of the initiative of the Government of NCT of Delhi to promote the use of Common Mobility Cards and public transport by Government employees by providing incentive in Transport Allowance as per O.M. dated 09.06.2026 issued by Finance Department: Policy Division, GNCTD, NCMC Card Distribution Camps are already being organized for Government employees at various offices of GNCTD as per this office Circular No. Ops. Deptt./HQ/2026/398 dated 16.06.2026.

Now, a communication has been received from the Finance Department (Policy Division), GNCTD, vide letter File No. F.20/01/2026/FD/PD/901 dated 19.06.2026, whereby requests have been received from additional departments/hospitals in North, South, East, North-West and Outer Delhi areas for organizing NCMC Card Distribution Camps in the vicinity of their locations for the benefit of their employees.

Accordingly, it has been decided to organise additional NCMC Card Distribution Camps for Government employees at the following hospitals/departments, in coordination with the concerned institutions, as per the schedule and nodal officers indicated below:

Sr. No.	Name of Department/Hospital	Area	NCMC Card distribution camp to be organized on	DTC Nodal Officer (Designation)	Contact Number
1	Sanjay Gandhi Memorial Hospital	Mangol Puri	22.06.2026	Sh. Naresh Dhiman, Depot Manager	8744073507
2	Baba Saheb Ambedkar Hospital	Rohini	22.06.2026	Sh. Ayush, Depot Manager	7500987474
3	Dada Dev Hospital	Dabri	23.06.2026	Sh. Kawaljeet, Depot Manager	8744073120
4	Attar Sen Hospital	Lawrence Road	24.06.2026	Sh. Dharmendra, Depot Manager	8744073104
5	Bhagwan Mahavir Hospital	Pitam Pura	22.06.2026	Sh. Satyam, Depot Manager	8700273364
6	Aacharya Bhikshu Hospital	Moti Nagar	25.06.2026	Sh. Amit Meena, Dy. Manager, RM (West)	8744071711

7	Sardar Vallab Bhai Patel Hospital	Patel Nagar	25.06.2026	Sh. Surjeet, Depot Manager	9218305292
8	Madan Mohan Malviya Hospital	Malviya Nagar	24.06.2026	Sh. Avinash, Depot Manager	8744073096
9	Jag Parvesh Chand Hospital	Shastri Park	25.06.2026	Sh. Vikas, Depot Manager, Shastri Park	8744073254
10	Ayush	Karol Bagh	23.06.2026	Sh. Anuj Dhaiya, Depot Manager	8744073212
11	Lal Bahadur Shastri Hospital	Kalyan Vas	24.06.2026	Sh. Shivender, Depot Manager	8604476132
12	Rao Tularam Memorial Hospital	Jaffar Pur	22.06.2026	Sh. Aakash Malik, Depot Manager	8744073088
13	Guru Gobind Singh Hospital	Tagore Garden	25.06.2026	Sh. Pulkit, Depot Manager	8744072226
14	Babu Jagjivan Ram Hospital	Jahangir Puri	24.06.2026	Sh. Manvinder, Depot Manager	8744073128
15	Maharishi Valmiki Hospital	Pooth Khurd	22.06.2026	Sh. Aakash Gupta, Depot Manager	8744073116
16	Satyawadi Raja Harish Chandra Hospital	Narela	24.06.2026	Sh. Ajay Mann, Depot Manager	8744071110
17	B.R. Sur Hospital	Moti Bagh	23.06.2026	Sh. Vikram, Depot Manager	8744073196
18	Nehru Homeopathy Medical College	Defence Colony	23.06.2026	Sh. Abhishek, Depot Manager	8744073076
19	Deep Chand Bandhu Hospital	Bharat Nagar	24.06.2026	Sh. Dharmendra, Depot Manager	8744073104
20	Ambedkar Hospital	Dakshin Puri	23.06.2026	Sh. Vikas Sachan, Depot Manager	8744073166
21	Burari Hospital	Burari	23.06.2026	Sh. Rahul, Depot Manager	8744073503
22	Indira Gandhi Hospital	Dwarka	23.06.2026	Sh. Ashutosh, Depot Manager	8744073207
23	N.C. Joshi Hospital	Karol Bagh	22.06.2026	Sh. Anuj Dhaiya, Depot Manager	8744073212
24	Deen Dayal Upadhyay Hospital	Hari Nagar	24.06.2026	Sh. V.K. Mishra, Depot Manager	8744073235

The concerned DTC Nodal Officers/Depot Managers mentioned in the above table shall:

1. Coordinate with the administration of the concerned hospitals/departments for putting up the camp infrastructure (desk, seating, power supply, internet connectivity etc.) at the designated locations.
2. Remain present on the scheduled dates to facilitate smooth generation of NCMC cards of employees visiting the camps.
3. Ensure that the camps function strictly in accordance with the instructions, guidelines and procedures prescribed by Government/DTC for operation of NCMC Card Distribution Centres, including adherence to eligibility conditions, documentation requirements, verification procedures, record maintenance and reporting mechanisms.

Ms. Bhoomika, Sr. Manager (IT), DTC (Mobile No. 8744073285) will be the Nodal Officer from IT Department and shall provide all necessary technical support to the Nodal Officers and ensure uninterrupted functioning of the NCMC Card Distribution Centres, including availability and proper functioning of hardware, software and other technical infrastructure required for processing and issuance of NCMC cards.

All Regional Managers and Depot Managers shall ensure that necessary staff support, logistics, stationery and coordination are made available for smooth functioning of the above centres during the camp period.

All Government employees willing to opt for the NCMC Card and higher Transport Incentive may reach the camp location as per the above schedule, carrying their Aadhaar Card, active mobile number and Employee Code/ID for identification and smooth generation of the NCMC card.

All other contents of this office Circular No. Ops. Deptt./HQ/2026/398 dated 16.06.2026 shall remain unchanged and shall apply *mutatis mutandis* to these additional camps.

This issues with the approval of the Competent Authority.



(Pankaj Kumar)
Senior Manager (Operations)
Delhi Transport Corporation

To:

1. Sh. Manoj Kumar V.M., Joint Secretary (Finance/Policy) : with the request to provide the details of contact person from the above-mentioned locations.
2. All Concerned Nodal Officers (DTC) as per table above.
3. All Regional Managers, DTC.
4. All Depot Managers, DTC.
5. Sr. Manager (IT), DTC.
6. Office Copy.

Copy for information to:

1. CGM (Operations), DTC – for kind information.
2. PPS to Secretary-cum-Commissioner (Transport), GNCTD – for kind information.
3. OSD to MD, DTC – for kind information of MD, DTC.