



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE MEMBER (WATER SUPPLY)
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आज़ादी का
अमृत महोत्सव

OFFICE ORDER No: 50

Dated: 15/10/25

Sub: Fixing of Responsibilities for Installation, Operation, and Maintenance of Flow Meters in Water Supply Network

This is in relevance to review meeting undertaken by the Chief Executive Officer, Delhi Jal Board wherein the issue of equitable water distribution and the current status of flow meters across the water supply network was reviewed in detail. It was emphasized that daily monitoring of the quantity of water being distributed is essential for accurate assessment, leakage control, and efficient water management.

In this context, it is imperative that all flow meters installed across the network are functional, calibrated, integrated with SCADA and maintained properly to ensure real-time data acquisition and reporting.

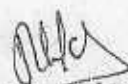
To ensure clarity in roles and streamlining accountability for the flow meters across various installations/pipe network, the following divisions are designated as responsible one for their respective areas and Flowmeters installed therewith:

S. No.	Name of Nodal Officer	Custodian flow meter	Officer of	Duties assigned to custodian
1	EE(E&M) HP-II (for primary network system only)	EE(E&M) Dwarka WTP		He will look after all flow meters installed/to be installed within the WTP and along the Primary Direct Tappings and Rising Mains from plant to Primary UGRs including Inlets and shall also include all flow meters related to various project divisions.
		EE(E&M) Bhagirathi WTP		-do-
		EE(E&M) Sonia Vihar WT		-do-
		EE(E&M) Nangloi WTP		-do-
		EE(E&M) Chandrawal WTP		-do-
		EE(E&M) Bawana WTP		-do-
		EE(E&M) Okhla WTP		-do-
		EE(E&M) Haiderpur WTP-I		-do-
		EE(E&M) Haiderpur WTP-II		-do-
		EE(E&M) Wazirabad WTP		-do-

2	SE(E&M) East (for secondary network system only)	EE(E&M) M-1	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-55, 56, 57, 58, 59 & AC-60 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-2	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-61, 62, 64, 67, 65 & AC-66 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-3	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-69, 70, 63 & AC-68 including all flowmeters in related Assembly Constituencies water supply distribution network system.
3	SE(E&M) Central North (for secondary network system only)	EE(E&M) M-4	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-01, 13, 06, 07, 04 & AC-05 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-5	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-02, 03, 18 & AC-19 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-6	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-20, 21, 22, 23, 39 & AC-24 including all flowmeters in related Assembly Constituencies water supply distribution network system.

4	SE(E&M) West (for secondary network system only)	EE(E&M) M-7	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-14, 16, 15, 17, 25 & AC-26 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-8	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-08, 09, 10, 12, 11 & AC-31 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-9	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-27, 28, 29, 30, 33 & AC-32 including all flowmeters in related Assembly Constituencies water supply distribution network system.
5	SE(E&M) South (for secondary network system only)	EE(E&M) M-10	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-37, 34, 35, 36, 43 & AC-44 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-11	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-41, 42, 50, 48, 53 & AC-54 including all flowmeters in related Assembly Constituencies water supply distribution network system.
		EE(E&M) M-12	He is responsible for all outlets from Primary UGRs, Inlet and outlet of Secondary UGRs, Inlet and Outlet of tertiary UGRs in AC-49, 52, 47, 51, 45 & AC-46 including all flowmeters in related Assembly Constituencies water supply distribution network system.

All installed flow meters at primary network shall be made fully operational with central SCADA integrated under the supervision of CE(WW)-I/II. For secondary network, all concerned CE(Maintenance) will be responsible for the O&M of flow meters and their "realtime" at central SCADA. CE(WW)-II will be the chief nodal officer to ensure proper coordination among all nodal officers for overall data handling at central SCADA system. Post-commissioning and integration by EE(E&M)P-I Division, these flow meters shall be formally handed over to the respective custodian divisions for future routine O&M, data handling and monitoring.

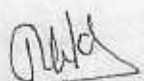

(R.K. Lakhera)
Chief Engineer(Nodal)Water

Dated: 16/10/25

F. No. 3 / DJB/M(WS)/2025/ 47039

Copy for information to:

1. PS to CEO(DJB)
2. All Chief Engineers
3. All SE(E&M)/Civil
4. All EE(E&M)/Civil
5. Office copy


Chief Engineer(Nodal)Water

~~CE (IT)~~

11. upnd.

Sh. Vishwam 2 1.
7/10/25

Chief Engineer (IT)
Delhi Jal Board, GNCTD
Dy. No. 679 dt 17/10/25