

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**FINANCE DEPARTMENT: POLICY DIVISION**  
**4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT: I.P. ESTATE, NEW DELHI -02**  
**CD No:- 012674965**

No.F.20/25/2021/Fin/PD/242-251

Dated: 24 / 02 / 2025

**ENDORSEMENT**

The copy of under mentioned Office Memorandum is forwarded herewith for information and necessary action to the following: -

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers through Principal Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt. of NCT of Delhi.
4. The Commissioner, Municipal Corporation of Delhi, Civic Centre, Minto Road, New Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Sy. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any Organization /Deptt.)
9. Guard File.

*Manoj Kumar V.M.*  
24/02/2025

**(Manoj Kumar V.M.)**  
**Joint Secretary (Finance/Policy)**

**Details of O.M forwarded**

<b>S. NO</b>	<b>Name of the Ministry/Deptt.</b>	<b>Resolution No. &amp; date</b>	<b>Subject</b>
1.	Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training (Pers. Policy Division)	No.31011/3/2022-PP.A-IV dated 14 <sup>th</sup> January, 2025.	Admissibility to travel by Tejas Express, Vande Bharat Express & Humsafar Express trains under Leave Travel Concession (LTC)-reg.

93/c

F.No. 31011/3/2022 - PP. A-IV  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Pers. Policy Division)  
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North Block, New Delhi.  
Dated: 14<sup>th</sup> January, 2025

**OFFICE MEMORANDUM**

**Subject:- Admissibility to travel by Tejas Express, Vande Bharat Express & Humsafar Express trains under Leave Travel Concession (LTC)-reg.**

The undersigned is directed to refer to this Department's O.M. No. 31011/8/2017-Estt.A-IV dated 19.09.2017 regarding admissibility to travel by premium/specific trains under CCS(LTC) Rules, 1988.

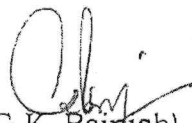
2. This department has been receiving a number of references from different offices/individuals about the admissibility of various premium trains like Tejas Express, Vande Bharat Express & Humsafar Express trains under Leave Travel Concession.

3. The matter has been examined by this Department in consultation with Department of Expenditure and it has been decided that apart from existing Rajdhani, Shatabdi and Duronto trains, travel by **Tejas Express, Vande Bharat Express & Humsafar Express** trains under LTC as per the entitlement of the Government employees, has now been allowed, as under:-

Pay Level in Pay Matrix (as per 7 <sup>th</sup> Central Pay Commission) of the Central Government employees	Travel Entitlement for LTC in Premium Trains (i.e. Rajdhani, Shatabdi, Duronto, Vande Bharat Express, Tejas Express, Humsafar Express trains)	
	Shatabdi or Similar type trains	Rajdhani Type or Similar type trains
Level 12 and above	Executive Class	AC 1 <sup>st</sup> Class
Level 6 to 11	Chair Car	AC 2 <sup>nd</sup> Class
Level 5 and below	Chair Car	AC 3 <sup>rd</sup> Class

4. The other terms and conditions of O.M. No. 31011/8/2017-Estt.A-IV dated 19.09.2017 shall remain the same.

5. This issues with the approval of Competent Authority.

  
(G.K. Rajnish)

Deputy Secretary to the Government of India  
Tel: 2309 4471

To,  
All Secretaries of Ministries/ Departments of the Government of India

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/ Rajya Sabha Secretariat.