

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT: POLICY DIVISION 4TH LEVEL, 'A WING' DELHI
SECRETARIAT: I.P. ESTATE, NEW DELHI-02

ENDORSEMENT

The copy of under mentioned Office Memorandum is forwarded herewith for information and necessary action to the following **with a stipulation that DTTDC is also an authorised travel agency in addition to three authorised travel agents mentioned at para-1(i) of OM dated 29-08-2022 for booking of air tickets on Government Account in respect of (LTC), for employees of Govt. of NCT of Delhi and Autonomous bodies under GNCTD control: -**

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers through Principal Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt. of NCT of Delhi.
4. The Commissioner, Municipal Corporation of Delhi, Civic Centre, Minto Road, New Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Sy. Analyst with the request to upload the same on Website of Finance Department
9. Guard File.

Digitally signed by
Rohtash Kumar Sharma
Date: 12-09-2025

Joint Secretary (Policy)

Details of O.M. forwarded

Sl. No.	Name of the Ministry/Deptt.	Office Memorandum No. & date	Subject
1.	Government of India Ministry of Personnel, Public Grievances & Pensions Department of Personnel and Training ESTT.(Estt. A-IV)	No.DOPT- 1752820096240 Dated 03 September, 2025	Guidelines on Leave Travel Concession (LTC)