

**OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES
GOVT. OF NCT OF DELHI, OLD COURT BUILDING
PARLIAMENT STREET, NEW DELHI-110001**

F.NO.PA/RCS/2026/ 217-220

Date: 03/06/26

To

The Dy. Director (G/H)
Delhi Development Authority
INA, Vikas Sadan,
New Delhi-110023

**Subject: Regarding confirmation of communications issued by O/o
RCS.**

Sir,

It has been observed that in matters relating to membership clearance/verification of Cooperative Group Housing Societies, this office forwards names/details of members to DDA for further necessary action. Thereafter, confirmation regarding genuineness/authenticity of such communications is sought through physical correspondence/Speed Post.

In this regard, it is informed that such communications contain confidential records/details of members and societies. Seeking confirmation through physical mode may result in unnecessary delay and may also lead to possibility of leakage/misuse of sensitive information during transit.

Therefore, in order to ensure confidentiality, speedy communication and proper verification of records, it is requested that all future correspondence regarding confirmation/verification of communications issued by this office may kindly be made only through the official e-mail ID of O/o Registrar Cooperative Societies i.e. rcoop@nic.in or through **e-office of RCS (HoD)**.

It is further requested that confirmation sought through official e-mail may be treated as valid communication from this office for all official purposes.

W 3/6/26
(KRISHNA KUMAR SINGH, IAS)
Registrar Co-operative Societies

Copy to:-

1. PA to Spl. RCS, O/o RCS
2. All DRCS/Branch In-charges, O/o RCS
3. DRCS (IT) for uploading this order on the website of the O/o RCS
4. Guard file.