

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**REVENUE DEPARTMENT : GENERAL ADMINISTRATION BRANCH**  
**5 SHAM NATH MARG DELHI-54**

No.F.1(107)/GA/DC/HQ/2018 /1447

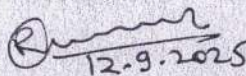
Dated:- 12/9/2025

**ORDER**

In supersession of all previous orders and in pursuance of joining of Sh. Piyush Mohanty, DANICS(2018) and Sh. Deepak Pundir, DANICS(2018) as SDM(HQ), Revenue Department vide Services Department Order No. 332 dated 09.09.2025, the following work allocation amongst the ADM and Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:

S. No.	Name of Officer & designation	Work Assigned
1.	Sh. Rakesh Kumar, ADM (HQ)	<ul style="list-style-type: none"> <li>All matters related to Stamp &amp; Registration.</li> <li>EoDB/PID Act related matter.</li> <li>All matters related to NGDRS.</li> <li>IT Branch including e-District.</li> <li>General Administration Branch.</li> <li>Vigilance Branch.</li> </ul>
2.	Sh. Parmod Kumar SDM -I(HQ)	<ul style="list-style-type: none"> <li>Head of Office</li> <li>Election Cell.</li> <li>DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.)</li> <li>Licensing Branch.</li> <li>Legal &amp; Judicial Branch (including DSLSA matters).</li> <li>Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDD Act, NHRC matters &amp; child labour)</li> <li>Any unassigned matters</li> </ul>
3.	Sh. Piyush Mohanty SDM -II(HQ)	<ul style="list-style-type: none"> <li>Land Revenue &amp; Land Acquisition matters (including Swamitva Scheme)</li> <li>Census &amp; NPR 2020, Socio Economic Caste Census Matters.</li> <li>Care Taking Branch.</li> <li>Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship).</li> <li>RTI &amp; Appeal cases.</li> </ul>
4.	Sh. Deepak Pundir SDM-III(HQ)	<ul style="list-style-type: none"> <li>DDMA, EOC &amp; Control Room.</li> <li>Parliament Cell (including all matters related to Parliament &amp; Vidhaan Sabha Question/matters)</li> <li>NGT &amp; Environment matters.</li> <li>Firm &amp; Society Registration (including related I.T. projects of Firm &amp; Society)</li> <li>Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG Listening posts &amp; different grievance portal etc.).</li> </ul>
5.	Sh. Bishamber Nath, SDM-IV(HQ)	<ul style="list-style-type: none"> <li>Relief Branch.</li> <li>Rajya Sainik Board.</li> <li>Dte. of Civil Defence</li> <li>Dilli Gramoday Abhiyaan.</li> <li>CCS Branch and Marriage Cell.</li> <li>Covid Branch.</li> <li>Nazarat &amp; Treasury, Central Record Room</li> </ul>

This issues with the approval of Secretary (Revenue)-cum-Divisional Commissioner.

  
 12.9.2025  
 Addl. District Magistrate (HQ)  
 Contd..

Pl. upload  
12/9/25



No.F.1(107)/GA/DC/HQ/2018/1447

Dated:- 12/9/2025

Copy for information and necessary action to:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. Special CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. ADM(HQ)/All SDMs (HQ), Revenue Department (HQ).
6. Dy. CEO, Old St. Stephen's College Building. Kashmiri Gate, Delhi-110006.
7. DDO, Revenue Department (HQ).
8. All Branch-in-Charge, Revenue Department (HQ).
9. System Analyst, Revenue HQ, with the request to upload the above order on Department's website.
10. PA to Secretary (Revenue)-cum-Divisional Commissioner.
11. Guard file.

Addl. District Magistrate (HQ)