



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE JT. DIRECTOR(ADMIN)
WATER & COORDINATION BRANCH)
VARUNALAYA PHASE-II
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F. No. DJB/Jt. Dir(Admin)/2026/ 32463

Dated: 25.09.2026

Subject: - Forwarding Circular(s)/letters(s).

The following letter(s)/reference(s) as mentioned hereunder are hereby circulated for information and further necessary action at the end of Concerned Office/Authority.

S.N	Name of Department	Reference No./Circular	Subject
1	Joint Secretary(GAD), General Administration Department.	F.No.GAD-A034/3/2024-Admin-GAD/35444 dated 02.09.2026.	Regarding mandatory wearing/display of Identity cards by all officers/ officials of GNCTD.

Encl: As above.

(Naresh Kumar)
Jt. Director (Admin)

All Member's/C.V.O/Addl.CEO/
Secretary, DJB/ All Directors/All CEs/
Jt. Directors/ All Dy. Directors.

Copy for information to:-

1. Joint Secretary(GAD), Govt. of NCT of Delhi General Administration Department, Delhi Secretariat.
2. P.S to CEO, DJB.
3. P.S to Chairman/ Vice Chairman.
4. Chief Security Officer, DJB for providing lanyard with ID card holder for officials.
- ✓ 5. DD(IT)- with the request to upload the same on the website of DJB.

CE(IT.)

Officer of the S.E. (IT)

Delhi Jal Board

Diary No. 231

22/9/2026

Jt. Director (Admin)

Chief Engineer (IT)
Delhi Jal Board, GNCTD

Dy. No. 662 dt. 9/9/26

Dy. Director (IT)

Delhi Jal Board, GNCTD

Dy. No. 1668 dt. 22/9/26

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23/9/26

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**GOVERNMENT OF N.C.T. OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
LEVEL-II, A WING, DELHI SECRETARIAT
NEW DELHI-110002**

F.No. GAD-A034/3/2024-Admin-GAD/ 35444

Dated: 02/09/2026

CIRCULAR

Subject: Mandatory wearing/display of Identity Cards by all Officers/Officials of GNCTD

It has been observed that some Officers/Officials of the Government of N.C.T. of Delhi are not wearing/displaying their official Identity Cards while attending office.

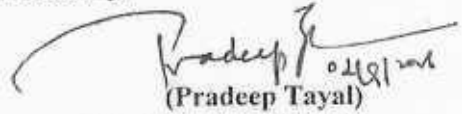
In order to ensure proper identification of Officers/Officials and to maintain discipline and security, it is directed that all Officers/Officials of all Departments of the Government of N.C.T. of Delhi shall compulsorily wear/display their valid official Identity Cards during office hours. The Identity Card should be worn in such a manner that it remains clearly visible for the purpose of identification.

Officers/Officials who have not been issued an Identity Card, or whose Identity Card has been lost, damaged or requires replacement/renewal, shall immediately bring the matter to the notice of the concerned Department/Branch/Section for taking necessary action.

All Heads of Departments/Head of Offices and Branch Officers/Section In-charges shall ensure strict compliance with the above instructions by the Officers/Officials working under their respective control.

Any lapse in compliance with these instructions shall be viewed seriously.

This is issued with the prior approval of the Competent Authority.


(Pradeep Tayal)

Joint Secretary (GAD)

F.No. GAD-A034/3/2024-Admin-GAD/ 35444

Dated: 02/09/2026

Copy to:-

1. Secretary(s) to Hon'ble Chief Minister, Delhi Sectt. New Delhi.
2. Secretaries to all Hon'ble Ministers, Delhi Sectt, New Delhi.
3. All Additional Chief Secretaries/Principal Secretaries/Secretaries, New Delhi-with the request to bring the contents of this circular to the knowledge of the officers & officials working in their departments.
4. Staff Officer to Chief Secretary, Delhi, Delhi Sectt. New Delhi.
5. P.S. to Additional Chief Secretary (GAD), Delhi Sectt. New Delhi.
6. Guard file.