

	DELHI JAL BOARD GOVERNMENT OF NCT OF DELHI OFFICE OF THE DEPUTY DIRECTOR (D) VARUNALAYA PH.-II, KAROL BAGH, NEW DELHI-110005.	
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No. DJB/DD(D)/Trnsf./2025/

Dated: 11.07.2025

Office Order No. 90

The following Transfer & Posting of ASO is hereby ordered with immediate effect: -

S. No.	Name /Father's Name/ Designation/Emp. Code	Present place of Posting	Transferred & posted with
01.	Sh.Puneet Rajan, ASO 20011947 C/o DD(L&E)	DD(L&E)	Mukhya Mantri Jan Seva Sadan (CM Public Service Camp Office)

Note:- It is directed that you have to communicate with senior officers of the department concerned seamlessly, as Nodal Officer to Mukhya Mantri Jan Seva Sadan(CM Public Service Camp Office) daily from 8 am to 4 PM including "JAN SUNWAI" being conducted on every Wednesday between 8 am to 10 am at 2/8 Raj Niwas Marg, Delhi-54)

The above Nodal Officer would:

1. Act as a liaison between the Mukhya Mantri Jan Seva Sadan (CM Public Service Camp Office) and the respective departments.
2. Facilitate follow up, daily update in the action taken & prompt disposal of grievances received & forwarded to the department.
3. Ensure inter-departmental coordination wherever necessary for composite grievance redressal.
4. Not delegate their work to or be accompanied by any other official.

The aforesaid officer shall be stand relieved with immediate effect with the direction to take up their new assignment without formal relieving from the present office. Non-compliance of the order will be viewed seriously.

This issues with the approval of the Competent Authority.

(Manoj Kumar)
Director(A&P)

Dated: 11.07.2025

No.DJB/DD(D)/Trnsf./2025/ 36633

Copy for kind information to:-

1. PS to CM office.
2. PS to Chairman/Vice Chariman Cell
3. PS to CEO, DJB.
4. PS to Member (Admin.)/Member (Fin.)/Member (WS)/Member (DR)/CVO.
5. Director (A&P)/(DOR)/(F&A)/DDOs concerned.
6. DD(II)/AAOs Concerned.
7. Officer concerned for immediate compliance.
8. Office Order Register.

Director(A&P)

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16/7/25