

GOVERNMENT OF NCT OF DELHI
OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES
Old Court Building, Parliament Street, New Delhi – 110001

OFFICE ORDER

No. F.RCS/CTB-ARB./2026/ 118

Dated: 22/6/26

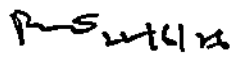
Subject: Providing IT Support for Conduct of Online Cooperative Quiz Competition, 2026 during Cooperative Week.

The Office of the Registrar Cooperative Societies is organizing an **Online Cooperative Quiz Competition, 2026 during Cooperative Week** from 29.06.2026 to 06.07.2026 with the approval of the Competent Authority. In order to ensure smooth, transparent and efficient conduct of the Competition, Assistant Director (IT) is hereby designated as the **Technical Nodal Officer** for providing necessary Information Technology support and coordination. The Assistant Director (IT) shall, inter alia, undertake the following responsibilities:

1. Develop, host and maintain the online registration portal and quiz platform.
2. Ensure secure online registration of participants and maintenance of participant database.
3. Configure the online quiz platform, including login credentials, access control, question display, timing mechanism and automated evaluation features.
4. Ensure adequate cyber security measures, data protection safeguards and prevention of unauthorized access or manipulation of quiz data.
5. Provide technical support before, during and after conduct of the online quiz.
6. Generate and maintain logs, participation reports, score sheets and other records required for evaluation and audit purposes.
7. Coordinate with the Quiz Committee, Overall Coordinator and other concerned branches regarding scheduling, testing and conduct of the Competition.
8. Facilitate publication of notices, guidelines, registration links, results and related information on the Department's official website.
9. Arrange trial runs/mock testing of the online platform before commencement of the Competition.
10. Perform any other task assigned by the Registrar Cooperative Societies, Quiz Committee or Overall Coordinator in connection with the Competition.

All concerned branches shall extend necessary cooperation to the Assistant Director (IT) for successful conduct of the Online Cooperative Quiz Competition, 2026.

This issues with the approval of the Competent Authority.


DR (CTB) / Nodal Officer (Quiz)

To:
Assistant Director (IT)
O/o RCS Delhi

Copy to:

1. PA to RCS
2. PA to Special RCS
3. DR(Policy)