

DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE DEPUTY DIRECTOR (BULK)
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI-110005

OFFICE ORDER NO. 64

Dated:- 29/8/2025

To

Managing director,
Intelligent Communication Systems India Limited [ICSIL],
Administrative Building Above Post Office,
Okhla Industrial Estate, Phase-III,
New Delhi-110020.

SUBJECT: RE-ENGAGEMENT OF 87 SCIENCE GRADUATE UNDER DTQC CIRCLE FOR A PERIOD OF SIX MONTHS.

Sir,

The competent authority has approved the re-engagement of 87 Nos. Science graduate on contractual basis under DT&QC circle for a period of six months w.e.f. 29/08/2025. It is requested to re-engage the Science Graduates and depute them with the terms & conditions of dept. as under:

S.No.	Description	Qty	Duration	Rate (Rs)	Amount for 87 for one year (Rs)
1.	Providing 87 numbers of graduate having minimum qualification of bachelor in Science with Chemistry/ Bio-Chemistry/ Bacteriology/ Zoology as subject and preferably having some experience in the field of Water and Waste water analysis at water treatment plant (WTP's) and Sewage treatment plants (STP's), Laboratories and any other installation/ area of DJB for an initial period of SIX MONTHS.	87	06 months	33914 98 Per SG Including (Minimum wages ESI EPF Service charge etc) (33914 98x87x06)	1,77,03,619.56
				G Total	1,77,03,619.56

Terms & Conditions:-

1. The number of Science Graduate may increase/decrease as per actual requirement within the department.
2. GST is payable, if applicable.
3. ICSIL shall be paid rates of *Minimum wages as per order of labour department of GNCTD orders published from time to time, EPF, ESI, ICSIL, service charges @10% on wages and all other applicable charges.
4. ICSIL will maintain a panel of required Manpower to avoid any disturbance in work in case of any resignation, replacement of working SG, medical ground or other event, so as to meet the exigencies.

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5. ICSIL will remove any worker within 24 hours on receipt of ink signed communication from the office of Director (T&QC). Replacement will be provided by the ICSIL within 03-05 working days by calling the next available interested candidate(s) from the panel.
6. ICSIL will submit the monthly pre-receipt bills along with a copy of paid challan towards EPF & ESIC payment for previous month in respect of his employee in triplicate after satisfactory completion of the work to the DDO concerned of DJB for certification for payment. The officer, on receipt of the bill will check the work record, and thereafter process the bill for payment.
7. Payment will be made by the DDO concerned of DJB to ICSIL on monthly basis on submission of bills in triplicate along with the certificate of satisfactory performance of work form the concerned officer (s) of the Delhi Jal Board. A certificate to the effect that all labour laws including EPF: ESIC payments, etc. are being followed has to be furnished with proof along with the bill for payment.
8. ICSIL shall make the payment of wages etc. to the persons so deployed in their bank account / cheque or in the presence of representative of the DJB.
9. ICSIL shall submit the proof of having deposited the amount of ESI & EPF contributions towards the persons deployed at DJB in their respective names before submitting the bill or along with the wages bill for the subsequent month. In case the contractor fails to do so, the amount towards ESI & EPF contribution will be withheld till submission of required document.
10. One day Casual Leave should be given to each employee which will not be carrying forward to the next month and all existing laws related to working hours, weekly off, minimum wages, ESI act, Safety Act of workman framed by Central/state Govt. / Labour Commissioner must be followed time to time without exception.
11. ICSIL must execute a contract agreement as per Delhi Jal Board format/condition on non-judicial stamp paper of Rs. 100/- within 15 days after issue of this order.
12. ICSIL may be curtailed or extended at the sole discretion of the Delhi Jal Board.
13. Delhi Jal Board will not be held responsible for any labour Grievance/dispute/wages paid/accident etc, by Science Graduates. ICSIL shall be solely responsible for the same and will settle such issues.
14. Any unauthorized absence of contractual labour at site during any shift will seek action on agency.

Dy. Director (IT),
Delhi Jal Board, GMCTD
Dy. No. 1369 dt. 2/9/25


(HEMANT BHARDWAJ)
DEPUTY DIRECTOR (BULK)

NO. DJB/DD(B)/Lab/S.G./2025/42547

Dtd: 29-08-2025

01 SEP 2025

Copy to:-

1. P.S. to CEO:- for kind information pl.
2. CVO/Add. CEO
3. CE(N)-Water
4. Director (F&A)/Director (T&QC)
- ✓ 5. DD(IT)
6. AO(DTQC)
7. AAO (wzd.)
8. CWA-I/II/III
9. All ACWA
10. Office copy

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22/09/2025


DEPUTY DIRECTOR (BULK)