

**DELHI JAL BOARD**  
**GOVT. OF NCT OF DELHI**  
**(VIGILANCE DEPARTMENT)**  
**VARUNALAYA, PH-II, KAROL BAGH, N. DELHI-110005**

No. DJB/CVO/(02)/2025/ 39442

Date: 01 AUG 2025

**Circular**

**Sub: Amendment in para 3 (Extra Items) of Member (WS)'s Circular no. F15/DJB/ M(WS)/2016/ 1066 dated 21.07.2016-reg.**

Reference is invited to Circular no. DJB/CVO/(02)/2020/3633 to 3794 dated 29.06.2020 (copy enclosed) vide which the provisions contained in para 3 (Extra Items) of Member (WS)'s Circular no. F15/DJB/ M(WS)/2016/1066 dated 21.07.2016 were amended to the extent as brought out therein, and a Committee comprising CE(Planning)-Civil or E&M (as the case may be), CE concerned whose item is placed before the Committee for consideration, & JD (F&A) concerned, was constituted to look into the necessity of the proposed extra item, and also to have uniformity in the rates of extra items.

The above Committee was subsequently discontinued vide Instructional Order dated 27.07.2021 (Copy enclosed). However, instances have again come to the notice wherein the extra items, which were not admissible, were introduced by the Divisions. In a few other cases, the rates of extra items worked out by the various Divisions of Delhi Jal Board were observed to have considerable variations causing loss to the Board.

In view of the above, it has been decided to reiterate the instructions/guidelines contained in the Circular dated 29.06.2020 with slight modification in the composition of the Committee which shall now comprise the following members:

1. Sh. Sunil Kumar Singh, CE (E&M)
2. Sh. Anil Kumar Sharma, CE (Civil)
3. CE concerned whose item is placed before the Committee for consideration
4. Ms. Deepmala, SE (Civil)
5. Joint Director (F&A) concerned

Accordingly, Instructional Order dated 27.07.2021 stands withdrawn/superseded regarding the Extra Item Committee, and the instructions/guidelines contained in Circular dated 29.06.2020, with above modification in respect of composition of the EI Committee, shall be followed henceforth.

This issues with the approval of CEO (DJB).

  
(B.S. Jaglan)

Chief Vigilance Officer

**CEs/SEs/EEs/Jt.Dir(&A)/DD(F&A)**

**Copy to:**

1. CEO, DJB: For kind information
2. Member (Admn.)/Finance/CEN (Water)/CEN(Drainage)/Addl. CEO/Secy.(DJB)
3. Director(A&P)/F&A/Revenue/Vigilance

**Chief Engineer (IT)**  
**Delhi Jal Board, GNCTD**

Dy. No. 556 dt 05/08/25  
**Dy. Director (IT)**

**Delhi Jal Board, GNCTD**

Dy. No. 1218 dt 7/8/25

CE (IT)

DD (IT)

Pl. H.M.D.

6/8/25

Page 1  
To uplan  
7/8/25

  
Chief Vigilance Officer