

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE DISTRICT MAGISTRATE (NORTH EAST)  
DC OFFICE COMPLEX, NAND NAGRI, DELHI-93

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F.No. DC (NE)/DRM/Recruitment/177/2014/18


Date: 19/5/17

To,  
DIO (North East),  
DC Office Complex, Nand Nagri,  
Delhi-110093.

**Sub: Uploading of Advertisement for the post of District Project Officer and Project Coordinator DDMA (North East) on the Official Website of District (North East).**

You are required to upload the enclosed Advertisement along with the Application Form regarding "Advertisement for the post of District Project Officer and Project Coordinator in District Disaster Management Authority (North East)" on the Official Website of District (North East) before 01<sup>st</sup> June 2017.

Enclosure: Advertisement & Application Form.


  
CEO-DDMA/ADM  
Distt North East

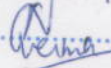
F.No. DC (NE)/DRM/Recruitment/177/2014/18

Date: 19/5/17

Copy to:

1. PA to DM (North East)
2. PA to ADM (North East)
3. SDM (HQ) District North East.

  
CEO-DDMA/ADM  
Distt North East

Receipt Date: 19/5/17  
Sign: 

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**OFFICE OF THE DISTRICT MAGISTRATE (NORTH EAST)**  
**DC OFFICE COMPLEX, NAND NAGRI, DELHI-93**  
**Ph: 011-22115289**

District Disaster Management Authority North East (DDMA/NE) intends to hire for the following post, on contractual basis. Those who have the requisite qualification and experience may send their applications. Only shortlisted candidates will be called for interview.

<b>District Officer</b>	<b>Project</b>	<b>No. of posts-01</b> <b>Salary Offered</b> Consolidated Rs. 25,000/- per month <b>Age</b> - Not above 40 yrs. <b>Essential Qualification:</b> Master Degree in Social work / Disaster Management/ Town Planning/ Social Sc. / Science from recognized University. <b>Desired Qualification:</b> Preference will be given to person possessing higher qualification in the same field. <b>Experience:</b> 2 Years of experience in Disaster Management.
<b>District Coordinator</b>	<b>Project</b>	<b>No. of posts-01</b> <b>Salary Offered</b> Consolidated Rs. 20,000/- per month. <b>Age</b> - Not above 32 yrs. <b>Essential Qualification</b> Graduate in Social work / Disaster Management/ Town Planning/ Social Sc. / Science from recognized University. <b>Desired Qualification:</b> Preference will be given to person possessing higher qualification in the same field. <b>Experience:</b> 1 Years of experience in Disaster Management.

The application form & other relevant details can be viewed / downloaded from <http://dcnortheast.delhigovt.nic.in> The candidates are required to fill in the application forms and send it to Additional District Magistrate / CEO, DDMA (North East), O/o District Disaster Management. Authority, O/o District Magistrate Revenue (North East), Nand Nagri, Delhi-110093. Wherever need it attested copies of certificates must be attached with the application.

**Last Date of Submission of Application within 15 days from the date of publication of Advertisement.**

  
CEO-DDMA/ADM (NE)

# APPLICATION FORMAT

Application for the post of \_\_\_\_\_

Self Attested  
Recent Color  
Passport Size  
Photograph

## Personal Details

Name of the Applicant: \_\_\_\_\_

Father's/ Husband's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age (as on 01.04.2016): \_\_\_\_\_ Sex: \_\_\_\_\_

Nationality: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Present Residential Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Permanent Residential Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

Have you ever been convicted in any criminal case: Yes/ No

If Yes, details thereof: \_\_\_\_\_

## Academic Qualification:

(Matriculation Onwards)

(attach attested copies of certificates)

S. No.	Qualification	Name of School/ College/ Institute	Board/ University	%ge of marks obtained	Division

**Professional Qualification:**

(attach attested copies of certificates)

S. No.	Qualification	Name of School/ College/ Institute	Board/ University	%ge of marks obtained	Division

**Past Experience:**

(Starting from present)

(attach attested copies of certificates)

S. No.	Name of the Firm/ Organization	Place of Posting	Job Responsibilities	Total Experience	Period	
					From	To

*Note: Add additional Sheet, if required*

Any Other information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Write in not more than 100 words,

'Your understanding on Disaster Management & its necessity'

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**Declaration:**

I hereby declare that all the contents given above are true to the best of my knowledge & belief and nothing has been conceal therefrom. Further, it is to certify that I have not been convicted in any criminal case and bear a good health.

**Date:**

**Signature of the Applicant**

**Note:**

1. Wherever applicable photocopies of certificates must be enclosed with the application form.