



District Disaster Management Authority (North-West)  
Office of the District Magistrate (North-West)  
Govt. of NCT of Delhi, Kanjhawala, Delhi-110 081



No. F. DD/DDMA (DM) NW/2016-17/76

Dated 19/07/2018

### Tender Notice

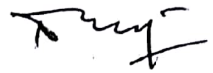
District Disaster Management Authority (North-West) invites the quotation for hiring catering services for the F/y 2018-19. Interested companies/ firms may quote the rates on their letterhead alongwith their GST Number, PAN Number etc. in O/o Chairman, DDMA (NW)-cum-District Magistrate (North-West), Room No. 34, DC Office Complex, Kanjhawala, Delhi-81 on or before 03.07.2018 at 12:00 noon. The quotation will be opened on the same day at 02:00 pm. The details of the food items are as under:-

1. Packed Refreshment (Samosa/ Bread Pakoda/ Kachori/ Sandwich + Waffers + Sweet + Tea/ Frooti)
2. Hi-Tea (Paneer Pakoda/ Sandwich + Dhokla + Sweet + 02 Cookies + Waffers + Tea/ Frooti)
3. Packed Thali (01 Dry Vegetable + 01 Dal + Rice/ Pulao + Salad + Achaar + Raita + 04 Chapati)
4. Buffet Lunch/ Dinner (02 Vegetables + Rice/ Pulao + Raita/ Dai Bhalla + Sweet + Desert + Salad + Achaar + Papad + Chapati/ Naan/ Lachha Parantha)
5. Tea Biscuit
6. Subzi Poori/ Rice
7. Veg. Biryani/ Non-Veg. Biryani
8. Water Glass 200 ml
9. Water Bottle (1 Ltr./ 500 ml/ 250 ml)

### Terms & Conditions:-

- i. The period of the contract shall be for 01 Year and extendable for further period of 01 Year on mutual agreement.
- ii. Only registered companies/ firms having GST No., PAN No. Registration No. etc. will be participated otherwise bid will be summarily rejected.
- iii. Tenderer must ensure the following:-
  - a. EMD of Rs. 10,000/- in the form of Demand Draft/ FDR/ Bank Guarantee in favour of DDO, Deputy Commissioner, North-West and duly discharged in his favour in advance.
  - b. Copies of I.T. Returns for the last year and PAN Number will be submitted with the bid.
  - c. Copy of GST Registration No. will be submitted with the bid.
- iv. EMD amount of the tender awardee shall be returned in form of performance guarantee and would be invoked in case of default of supplies.
- v. Conditional/ incomplete quotations in any respect will be rejected.
- vi. The Competent Authority reserves the right to reject any or all the tenders without assigning any reasons at any stage and his decision will be final.
- vii. The Department i.e. O/o District Disaster Management Authority (North- West), Government of NCT of Delhi, may terminate the contract if it is found that the agency is black listed on previous occasions by the any of the Departments/ Institutions/ Local Bodies/ Municipalities/ Public Sector Undertakings, etc.
- viii. The Department i.e. O/o District Disaster Management Authority (North- West), Government of NCT of Delhi, reserves the right to modify/relax any of the terms &


- conditions of the tender by declaring /publishing such amendments in a manner that all prospective vendors /parties to be kept informed about it.
- ix. In case of default on supply of food packet by the vendor, the food packet shall be bought from other vendor and the cost shall be borne by the tender awardee.
  - x. The Department i.e. O/o District Disaster Management Authority (North- West), Government of NCT of Delhi, may reject the Bid in the event that the Bid is accepted but the successful bidder fails to furnish the Performance.
  - xi. The food and other items should be hygienic and hygienically packed.
  - xii. The quality of the above said food items will be checked by the members of purchase committee before opening the quotation.
  - xiii. The original bill having GST No., PAN No. Registration No. etc. would be submitted after completion of work.
  - xiv. The payment will be made after completion of work.
  - xv. For any query/ clarification DPO, DDMA (NW) will be contacted.



(ARUN GUPTA)  
Sub-Divisional Magistrate  
District Disaster Management Authority  
District North-West

NIC may upload this on website.

DIO (NW)

  
19/06/18  
PC, DDMA (NW)